

## Course record information

<b>Name and level of final award</b>	<ul style="list-style-type: none"> <li>• Bachelor of Arts with Honours - Sports Management</li> <li>• Bachelor of Arts with Honours - Sports Management with International Experience</li> <li>• Bachelor of Arts with Honours - Sports Management with Professional Experience</li> </ul> <p>The award is Bologna FQ-EHEA first cycle degree or diploma compatible</p>
<b>Name and level of intermediate awards</b>	<ul style="list-style-type: none"> <li>• Bachelor of Arts (BA) - Sports Management</li> <li>• Diploma of Higher Education (Dip HE) - Sports Management</li> <li>• Certificate of Higher Education (CerHE) - Sports Management</li> </ul>
<b>Awarding body/institution</b>	University of Westminster
<b>Teaching institution</b>	University of Westminster
<b>Status of awarding body/institution</b>	Recognised Body
<b>Location of delivery</b>	Primary: Central London
<b>Language of delivery and assessment</b>	English
<b>QAA subject benchmarking group(s)</b>	Business and Management
<b>Professional statutory or regulatory body</b>	Chartered Institute of Marketing Recognised Degree Status
<b>Westminster course title, mode of attendance and standard length</b>	<ul style="list-style-type: none"> <li>• BA Sports Management FT, Full-time, September start - 3 years standard length with an optional year abroad or placement</li> </ul>
<b>Valid for cohorts</b>	From 2025/6

## Admissions requirements

There are standard minimum entry requirements for all undergraduate courses. Students are advised to check the standard requirements for the most up-to-date information. For most courses a decision will be made on the basis of your application form alone. However, for some courses the selection process may include an interview to demonstrate your strengths in addition to any formal entry requirements. More information can be found here: <https://www.westminster.ac.uk/study/undergraduate/how-to-apply>

## Recognition of Prior Learning

Applicants with prior certificated or experiential learning at the same level of the qualification for which they wish to apply are advised to visit the following page for further information:

<https://www.westminster.ac.uk/current-students/guides-and-policies/student-matters/recognition-of-prior-learning>

## Aims of the programme

University of Westminster courses capitalise by being associated with one of the world's leading cities. Within the sporting world, London is also a world class centre of sporting excellence. In addition to its twelve professional football teams, two premieriership rugby teams, and two country cricket sides, London is also home to iconic sporting venues such

as Wembley Stadium, Twickenham, Lord's Cricket Ground and the Olympic Park in East London.

The sports industry is a major employer with approximately 500,000 people working in sports related businesses. It is also an important source of employment for young people aged 18 – 25. Leveraging the benefits of a unique sporting heritage, the BA Sports Management course aims to create work-ready graduates who meet the needs of the sports industry, preparing you for a career in whichever area you wish to pursue.

There are three main career pathways:

1. Direct employment in the sports industry. Included here is employment within sports and leisure organisations, ranging from professional sports clubs to leisure management companies.
2. Employment in sectors related to the sports industry. This includes sports consultancies, sports marketing agencies (public relations, publicity and sponsorship) broadcasting and social media, sports sponsorship etc.
3. Companies supplying the sports industry. This includes sports brands, manufacturers, retailers and distributors.

The aim of the course is to help you to achieve your aspirations by providing an innovative, yet solid, foundation in business management principles in a sports-related context. A key feature of the course is the close relationship we have developed with our industry partners. These include leading sports clubs in London who will play an integral part in the delivery of the course by providing 'as-live' case studies and work placement opportunities. You will also have the opportunity to tailor your programme by choosing specialist modules, which include marketing and management, entrepreneurial enterprise, event management and social media innovation.

The course embeds both employability and sustainability to prepare you for the uncertainties but also rewards, of working in a rapidly evolving and changing sports-business environment. The course also aims to develop an enquiring, critical and reflective approach to ideas and issues, enabling successful graduates to contribute proactively to:

- the world of sports business and management;
- to public or 'third' sector organisations;
- to the main business-related professions;
- to self-employment; entrepreneurial development and to the wider society within which businesses operate.

## Equality and Diversity

The discipline of Sports Management intrinsically, encapsulates diversity in all forms, such as age, gender, language, ethnicity, income, ethnicity, religion and so on. For example, diversity in advertising allows consumers to see themselves within campaigns. In the development of new course curriculum design, Equality, Diversity, and Inclusion (EDI) has been embedded in multiple ways:

- There is a conscious and deliberate inclusion of staff from diverse cultural and national backgrounds. These academics have different expertise areas and have been actively involved in the production of new module materials. All staffs in the School of Management and Marketing have been inducted into and engaged in several EDI related briefings. These briefings enabled the staff members to increase awareness and improve competencies in areas such as Identity, Giving Voice, Compassionate Pedagogy as well as the hugely important concept of 'unconscious bias'. It is recognised that as academic staff develop in these areas, their contribution towards the EDI agenda will continue to enhance.
- Different religious ceremonies have been taking into consideration when setting deadlines.
- It is recognised on the course that the requirement for face-to-face workshops and work-based learning may restrict access for some students (such as those with caring responsibilities). The course offers reasonable adjustments, wherever necessary based on the needs.
- There is a conscious and progressive attempt to incorporate decolonised literature within the curriculum. This incorporates giving space and voices to a diversity of perspectives.

In line with QAA guidance and the University's commitment to equality and diversity, an inclusivity strategy facilitates an environment for learning that anticipates the varied requirements of learners and aims to ensure that all students have equal access to educational opportunities. Practically this encompasses three principles:

- i. to aim towards an accessible curriculum for all;
- ii. to reflect multi-faceted communities and perspectives in learning materials and assessments; and
- iii. to equip students with the skills to work in a changing and diverse world.

This includes enabling access for people who have differing individual requirements as well as eliminating arbitrary and unnecessary barriers to learning. In addition, learning opportunities are designed to be inclusive (including the ability for

students to choose their preferred format), enhanced by reasonable individual adjustments wherever necessary.

The Course aims to:

- Develop academic knowledge and a critical understanding of the conceptual frameworks upon which the study of sports business and management is based.
- Provide you with specialist skills (including but not limited to: marketing and management, event management, sponsorship and partner management, entrepreneurship and social innovation) to move confidently into the different areas of sports business or pursue postgraduate study.
- Equip you with transferable skills (including effective communication, working with others, researching, problem identification, analysis, creative thinking and digital skills) to enable you to operate effectively in a variety of sports related careers.
- Give you opportunities to develop your employability and enterprise skills through work-based learning and real-world experiences embedded within the course.
- Develop your self-confidence and ability to take responsibility for your own personal development and the skills you need to develop to support your personal and career aspirations.
- Prepare you for operating professionally in complex, diverse and multi-cultural contexts to become socially, environmentally and ethically aware.

## Employment and further study opportunities

University of Westminster graduates will be able to demonstrate the following five Graduate Attributes:

- Critical and creative thinkers
- Literate and effective communicator
- Entrepreneurial
- Global in outlook and engaged in communities
- Social, ethically and environmentally aware

University of Westminster courses capitalise on the benefits that London as a global city and as a major creative, intellectual and technology hub has to offer for the learning environment and experience of our students.

The course combines business management, marketing communications and sponsorship, digital innovation, event management, and data analytics. All of these elements are driven by industry-need for creative, original thinkers who appreciate the importance and relevance of sport in modern society.

In your career it is likely you will take the lead on the creation and execution of a business strategy. The course provides the necessary tools by providing:

- an understanding the fundamentals of business management within a sports context,
- the importance of marketing, branding, sponsorship and partnership management in sport,
- the role of sport as a vehicle for Corporate Social Responsibility and Sustainability,
- the operational aspects of sports and event management,
- and innovations and entrepreneurial developments in sport and digital sport.

The course prepares you for roles in a number of different capacities. For example:

- You may work directly for a sports organisation such a professional club, an administrative body (such as 'Sport England') or a leisure organisation in a wide variety of possible roles.
- You may also work for a sports agency or consultancy that specialises in marketing, PR, Sponsorship or business strategy as an account executive or commercial development manager.
- There are also opportunities to work for consumer sports brands in sales, product management, advertising and retailing.
- There are also career opportunities in companies not necessarily seen as being 'sports related', but who use sport as way to communicate to customers through sponsorship, hospitality and event organisation.

Some students will go on to study for higher degrees including MA Sports Management/Business as well as pursuing your continued professional development with the Chartered Institute of Marketing.

## What will you be expected to achieve?

Learning outcomes are statements on what successful students have achieved as the result of learning. These are threshold statements of achievement the learning outcomes broadly fall into four categories:

- The overall knowledge and understanding you will gain from your course (KU)
- Graduate attributes are characteristics that you will have developed during the duration of your course (GA)
- Professional and personal practice learning outcomes are specific skills that you will be expected to have gained on successful completion of the course (PPP)
- Key transferable skills that you will be expected to have gained on successful completion of the course. (KTS)

**Level 4 course learning outcomes:** upon completion of Level 4 you will be able to:

- 001 Demonstrate fundamental knowledge and understanding of the functions and processes in the wider sports industry and the impact of contemporary management theory in a domestic or international context. ( KU )
- 002 Investigate and evaluate the interrelationships between internal and external pressures on sports organisations within a global context. ( KU )

- 003 Demonstrate an awareness of ethical and sustainability issues and the importance of diversity and inclusivity in the sports sector. ( KU )
- 004 Collaborate effectively in groups, building team relationships that support the achievement of set goals in the context of the sports industry. ( PPP KTS )
- 005 Utilise a range of media and develop digital skills in key technologies for effective and efficient management of business information in a secure and respectful manner. ( GA PPP )
- 006 Research and analyse business information from a range of authoritative and reliable sources and use analysis to make judgements and develop a coherent argument. ( PPP )
- 007 Communicate effectively and persuasively using a variety of media to a range of audiences in a sports related context. ( KTS )
- 008 Take personal responsibility for learning and progress and to prepare for work-based learning. ( GA PPP )

**Level 5 course learning outcomes:** upon completion of Level 5 you will be able to:

- 001 Operate in situations of varying complexity and predictability requiring application of a wide range of techniques that are appropriate, whether in the context of a small sports operation or a large, globally orientated sporting brand. ( PPP )
- 002 Apply management theory and concepts to understand how to manage and provide leadership for the effective and responsible running of a sports related enterprise. ( KU )
- 003 Locate and extract information from a variety of credible sources and evaluate these to develop arguments to support management decision making within a sports related environment. ( PPP )
- 004 Develop an independent perspective on business problems, informed by current research and evaluate theories, arguments and relevant data to communicate ideas and potential solutions effectively and appropriately. ( KTS )
- 005 Demonstrate awareness of the wider social and environmental implications of sport and the sport related enterprise and be able to debate issues in relation to more general ethical, diversity and inclusivity perspectives. ( KU GA KTS )
- 006 Adapt interpersonal, digital and communication skills to a range of situations, audiences and degrees of complexity. ( GA KTS )
- 007 Demonstrate the ability to reflect and evaluate on ongoing personal and professional development skills and to organise and undertake work experience with an organisation that operates in sport or a sport-related industry. ( PPP )

**Additional Year course learning outcomes:** upon completion of Additional Year you will be able to:

- 001 Demonstrate insight and understanding of the challenges and opportunities of working and/or studying in an international context. ( PPP )
- 002 Apply theories, concepts and research skills related to the cultural context(s) of the society within which the experience takes place. ( KU )
- 003 Demonstrate acquisition of a range of professional and commercial skills required within the contemporary sports business environment through the completion of an extended period of professional practice in the work placement year. ( PPP )

**Level 6 course learning outcomes:** upon completion of Level 6 you will be able to:

- 001 Critically evaluate strategic options to enhance organisational performance across a range of different sports related situations and appreciate the ramifications of those decisions on the way sports clubs and organisations operate. ( KU GA )
- 002 Critically evaluate the impact that innovations have had upon the sports industry and assess the way this has shaped organisational culture, leadership and stakeholder relationships. ( KU )
- 003 Investigate current issues in sports management using a variety of high-quality learning sources and engage with contemporary research, developing an independent critical perspective on the issues. ( PPP KTS )
- 004 Critically evaluate and apply creative solutions to real life business problems in a range of contexts such as social entrepreneurship, partnership and sponsorship management in a global sporting context, operational and event management and digital innovations and communicate these solutions effectively and convincingly. ( PPP KTS )

- 005 Navigate uncertainty and complexity to explore solutions integrating theory and practice in a range of challenges that are relevant to the sports industry taking full account of social and environmental responsibilities and ethical behaviour. ( GA )
- 006 Demonstrate acquisition of personal competencies including resilience and adaptability and professionally relevant skills appropriate to pursuit of employment or further study and an awareness of the potential opportunities open to graduates of business disciplines, whether sports related or in a wider context. ( KTS )

## How will you learn?

### Learning methods

This course is designed to challenging mix of academic learning and vocational application with the emphasis on your future career and successful employment in your chosen area of the sports industry. The BA Sports Management course will provide you with an engaging and transformative student experience, delivered using contemporary methods including blended learning, problem based learning and practical activities.

The course has been developed with industry partners including leading professional sports clubs located in London. An integral feature of the course will build on links with these, and other partners, to provide a unique teaching and learning experience that emphasises work-related tasks and 'as-live' briefs.

For example, work-related tasks and 'live' case studies with partner organisations could include:

- developing a marketing communications plan for a professional football club
- identifying a sponsorship opportunity and writing a proposal on behalf of the client
- advising a company on the planning and logistics of organising a large event
- writing a report for an international cricketing establishment on sustainability

These, and other activities, will be arranged by members of the course team through their extensive network of contacts in the sports industry.

Work experience is a very useful way of gaining relevant, professional experience and knowledge of the way contemporary business and management principles are applied in sport can greatly help your employability and future career pathway. As part of the University of Westminster's employability strategy the course offers core modules incorporating work-based learning and optional year-long placements.

The year-long 'sandwich placement' (Professional Experience Project in the UK) or study-abroad (International Experience Year) is optional for all students between Levels 5 and 6. In this, students may opt to work in the UK abroad for an overseas employer as a part of their degree programme.

The different options include:

#### Professional Placement Year

The Westminster Business School encourages students to take a placement year in industry. During the year you will identify skills' goals to work towards achieving whilst on placement; carry out research to develop awareness of the business sector you are working in, using a range of data sources; and, familiarise yourself with a range of employer branding techniques in recruitment and analyse contemporary selection techniques.

#### International Experience Year

Students can choose to undertake an international experience year as part of their degree at one of our partner overseas institutions. You will study and reside in the country of a host institution during the year. The content of your study is agreed through a Learning Agreement between you, the home institution and the Westminster Business School.

Whether or not you choose to include a year-long work placement or a study abroad experience year is your decision. However, it will have an impact on your final award. Successful completion of the degree programme with a professional placement year will lead to the award of BA (Hons) Sports Management with Professional Experience. Successful completion with an international experience year will lead to the award of BA (Hons) Sports Management with International Experience.

The course team will make every effort to support you if you wish to include a 'sandwich placement' year as part of your studies by providing you with industry contacts, placement opportunities and a network of support services through the university's Employability teams.

If you choose not to pursue a sandwich placement, you will continue on the three-year BA Sports Management programme.

## **Working with Partners whose values and practices align with those of the University**

The University of Westminster is committed to supporting diversity and equal opportunities in our dealings with job applicants, students, staff and the public. We are fully committed to creating a stimulating and supportive learning and working environment based on mutual respect and trust.

This commitment extends to the engagements we develop with our industry partners. Every partner associated with the course has publicly committed to support diversity and equal opportunity at every level and without discrimination. We ensure that their values and practices align with those of the university and that all partners respect and value diversity within our communities of staff and students, to promote equality of opportunity, and to challenge and strive to eliminate unlawful discrimination.

Where students participate in activities involving partner organisations we will be guided by the University of Westminster's 'Safeguarding Framework'. In addition, risk assessments will also be carried out for any activities taking place outside of the main university campuses.

[Link to the University of Westminster Safeguarding Framework](#)

## **Teaching methods**

We develop capabilities in our students that will be valued by employers and communities, and will empower you to fulfil your potential for the future. 'Inclusivity' is at the heart learning and teaching approach for the BA Sports Management programme and we make every effort to encourage and promote an inclusive learning and teaching philosophy. This includes:

- Course material delivered electronically through the university virtual learning environment platform (Blackboard) so you can access learning material using a range of devices and in any geographical location. Learning materials are uploaded on Blackboard (BB) in advance of lectures and seminars and are provided in a modifiable format.
- The university has invested extensively in Panopto lecture capture technology so that lectures can be recorded and uploaded to Blackboard. This aids your learning as it allows you to access lectures when you need them and enables you to refer back to them when preparing for assessments
- You are encouraged to work in an inclusive and engaged manner (collaboration; peer support; co-creation). This builds your ability to follow instructions, confidence to suggest your own ideas and develop problem solving and multi-tasking skills which all align with employability skills.
- A wide range of culturally inclusive learning materials are used within which you can recognise your identity through the use of images; videos; reading lists (these are socially, culturally and globally relevant to the diverse student cohort).

Furthermore, the course embeds resources from our Professional bodies in modules where appropriate and also invites guest speakers from these bodies to inform students of the benefits of membership in their future careers.

## **Equality, Diversity and Inclusion**

From the curriculum perspective there is an exploration of themes of EDI and cultural relativity at each level of course teaching. For example:

At Level 4, 'Employability in Sport and Event Management' encourages students to make EDI a key aspect of future employment by exploring diversity management in the workplace. One of the assessments also requires students to present how EDI would be embedded into the future career for a specific role.

At level 5, 'Sports Marketing and the Media' highlights how the evolution of the relationship between sport and media has helped EDI be at the forefront of campaigns for justice and equality in sport. The module ends with a session on 'Identity and Social Issues' with students required to write a blog on how sport has enabled these issues to be understood more, and what next steps the sport industry could take to ensure EDI continues to have a light shone upon it through the sport marketing and sport media.

At 'Level 6', two modules highlight EDI throughout its delivery. They are "Contemporary Issues in Sports Management" and "Ethics, CSR and Sustainability in Sport". Both modules highlight contemporary and ethical issues faced in sport, with students challenged to complete their own projects on how to solve these complex issues. Here students expand their understand of these EDI-centred ethical issues by collecting data amongst specific audience and provide direction for the future of research in this contemporary, and yet necessary field of study.

Staff have been trained in the use of 'gender-neutral' pronouns as a way of illustrating allyship towards those from the non-binary as well the LGBTQ+ communities generally. This training allows staff to be more aware and sensitive to students who may be experiencing challenges around gender identity.

## Assessment methods

The course team takes an 'assessment as learning' approach and has an inclusive learning, teaching and assessment strategy to provide culturally-inclusive learning materials.

Students are supported to become increasingly aware that they are developing a rich range of understandings, skills, values and attributes to take into your professional life. This is reflected in the design and delivery of the assessments which are varied, flexible and designed to meet the specific learning outcomes of the taught modules. For example:

- Varied and innovative teaching methods are used (such as flipped classroom, voting technology and quizzes) that enables you to actively participate in class and check your knowledge and understanding.
- A variety of assessments are offered which provide flexible ways to meet the learning outcomes (for example, videos, practical demonstrations, online presentations, blogs and online tasks).
- Assessments include "real world" problems that are also socially, culturally and globally relevant and take into account your background and identity.
- Formative assessments and specific and timely feedback are an intrinsic part of the assessment process. Often a review of work in progress, this is a valuable learning opportunity and helps you improve your work and grade. You will be offered a range of formative feedback opportunities throughout each module to help prepare you for your assessments.

## Reflecting on your learning

The approach to teaching and learning on your course also embraces the practice of reflection to the benefit of your learning, development and confidence. A significant amount of the course is work-related to the sports industry.

With the support of your academic mentor you will be encouraged to reflect on how this experience can be contextualised to further develop your knowledge, skills and professional behaviours - drawing on the totality of the experiences you have encountered as a student on the course.

## Course Structure

This section shows the core and option modules available as part of the course and their credit value. Full-time Undergraduate students study 120 credits per year. Course structures can be subject to change each academic year following feedback from a variety of sources.

Modules are described as:

- **Core** modules are compulsory and must be undertaken by all students on the course.
- **Option** modules give you a choice of modules and are normally related to your subject area.
- **Electives**: are modules from across the either the whole University or your College. Such modules allow you to broaden your academic experience. For example, where electives are indicated you may choose to commence the study of a foreign language alongside your course modules (and take this through to the final year), thereby adding further value to your degree.
- Additional information may also be included above each level for example where you must choose one of two specific modules.

## Modules

### Level 4

Module Code	Module Title	Status	UK credit	ECTS
4ACCN013W	Accounting and Finance for Sports Management	Core	20	10
4SPMN001W	Employability in Sport and Event Management	Core	20	10



Module Code	Module Title	Status	UK credit	ECTS
4EVMN004W	Fundamentals of Event Planning	Core	20	10
4MARK016W	Innovative Marketing for Sports Management	Core	20	10
4BUSS003W	The Business of Sport	Core	20	10
		Elective	20	10

## Level 5

At Level 5, students take EITHER three optional modules, OR two options and one elective module OR a 60 CAT professional/international experience module (5BUSS016W or 5BUSS017W)

Elective module 5MARK010W is not available for Sports Management students. This is due to the module being very similar to the 5MARK022W module taken as a core Sports Management module in Semester 1.

Module Code	Module Title	Status	UK credit	ECTS
5SPMN001W	Leadership and Performance Management in Sport	Core	20	10
5SPMN002W	Managing Sport in the Community	Core	20	10
5MARK022W	Sports Marketing and the Media	Core	20	10
5MARK021W	Digital Marketing Technologies	Option	20	10
5ENTP005W	Entrepreneurial Practice	Option	20	10
5ECON028W	The Economics and Finance of Sport	Option	20	10
5BUSS016W	WBS Study Abroad Experience	Option	60	30
5BUSS017W	WBS Work Experience	Option	60	30
		Elective	20	10

## Additional Year

Students must pass modules 5BUSS011W and 5BUSS012W for the award title 'with Professional Experience'.

Students must pass modules 5BUSS013W and 5BUSS014W for the award title 'with International Experience'.

Module Code	Module Title	Status	UK credit	ECTS
5BUSS011W	Professional Placement Project Part 1	Option	60	30
5BUSS012W	Professional Placement Project Part 2	Option	60	30
5BUSS013W	WBS International Experience Year Semester 1	Option	60	30
5BUSS014W	WBS International Experience Year Semester 2	Option	60	30

## Level 6

EITHER Select One Option and One Elective OR Select Two Options.

Module Code	Module Title	Status	UK credit	ECTS
6SPMN001W	Contemporary Issues in Sports Management	Core	20	10
6SPMN002W	Ethics, CSR and Sustainability in Sport	Core	20	10
6SPMN003W	Social Media and Digital Innovations in Sport	Core	20	10
6SPMN004W	Sponsorship and Partnership Management in Sport	Core	20	10

Module Code	Module Title	Status	UK credit	ECTS
6HURM004W	Assessing and Developing Talent	Option	20	10
6ENTP005W	Creating Entrepreneurial Leadership	Option	20	10
6BDIN004W	Social Media for Business	Option	20	10
		Elective	20	10

Please note: Not all option modules will necessarily be offered in any one year. In addition, timetabling and limited spaces may mean you cannot register for your first choice of option modules.

## Professional body accreditation or other external references

CIM

## Course management

The Course is managed by a course team comprising the Course Leader and Deputy Course Leader. In addition, the course team refers to:

- Senior Personal Tutor (Westminster Business School)
- Head of School

The BA Sports Management degree has a designated Course Leader whom you will meet during your first week and who are available for consultation during weekly office hours throughout the year or by appointment. You take modules, normally in common with students from your course, each of these have a Module Leader who is responsible for the smooth running of that module.

Module Leaders are usually available during term-time during their office hours or by appointment. At all levels of your university study you will have a Personal and Professional Development Tutor who will help and guide you through the complexities of life at University

## Academic regulations

The current Handbook of Academic Regulations is available at [westminster.ac.uk/academic-regulations](https://www.westminster.ac.uk/academic-regulations).

Course specific regulations apply to some courses.

## Academic Support

Upon arrival, an induction programme will introduce you to the staff responsible for the course, the campus on which you will be studying, the Library and IT facilities, additional support available and to your Campus Registry. You will be provided with the Course Handbook, which provides detailed information about the course. Each course has a course leader or Director of Studies. All students enrolled on a full-time course and part time students registered for more than 60 credits a year have a personal tutor, who provides advice and guidance on academic matters. The University uses a Virtual Learning Environment called Blackboard where students access their course materials, and can communicate and collaborate with staff and other students. Further information on Blackboard can be found at <https://www.westminster.ac.uk/current-students/studies/your-student-journey/when-you-arrive/blackboard>

The Academic Learning Development Centre supports students in developing the skills required for higher education. As well as online resources in Blackboard, students have the opportunity to attend Study Skills workshops and one to one appointments. Further information on the Academic Learning Development Centre can be found at [westminster.ac.uk/academic-learning-development](https://www.westminster.ac.uk/academic-learning-development).

Learning support includes four libraries, each holding a collection of resources related to the subjects taught at that site. Students can search the entire library collection online through the Library Search service to find and reserve printed books, and access electronic resources (databases, e-journals, e-books). Students can choose to study in the libraries, which have areas for silent and group study, desktop computers, laptops for loan, photocopying and printing services. They can also choose from several computer rooms at each campus where desktop computers are available with the general and specialist software that supports the courses taught in their College. Students can also securely connect their own laptops and mobile devices to the University wireless network.

## Support Services

The University of Westminster Student and Academic Services department provide advice and guidance on accommodation, financial and legal matters, personal counselling, health and disability issues, careers, specialist advice for international students and the chaplaincy providing multi-faith guidance. Further information on the advice available to students can be found at <https://www.westminster.ac.uk/student-advice>

The University of Westminster Students' Union also provides a range of facilities to support students during their time at the University. Further information on UWSU can be found at <https://www.westminster.ac.uk/students-union>

## How do we ensure the quality of our courses and continuous improvement?

The course was initially approved by a University Validation Panel. University Panels normally include internal peers from the University, academic(s) from another university, a representative from industry and a Student Advisor.

The course is also monitored each year by the College to ensure it is running effectively and that issues which might affect the student experience have been appropriately addressed. Staff will consider evidence about the course, including the evidence of student surveys, student progression and achievement and reports from external examiners, in order to evaluate the effectiveness of the course and make changes where necessary.

A Course revalidation takes place periodically to ensure that the curriculum is up-to-date and that the skills gained on the course continue to be relevant to employers. Students meet with revalidation panels to provide feedback on their experiences. Student feedback from previous years is also part of the evidence used to assess how the course has been running.

## How do we act on student feedback?

Student feedback is important to the University and student views are taken seriously. Student feedback is gathered in a variety of ways.

- Through student engagement activities at Course/Module level, students have the opportunity to express their voice in the running of their course. Course representatives are elected to expressly represent the views of their peers. The University and the Students' Union work together to provide a full induction to the role of the course representatives.
- There are also School Representatives appointed jointly by the University and the Students' Union who meet with senior School staff to discuss wider issues affecting student experience across the School. Student representatives are also represented on key College and University committees.;
- All students are invited to complete a questionnaire before the end of each module. The feedback from this will inform the module leader on the effectiveness of the module and highlight areas that could be enhanced.
- Final year Undergraduate students will be asked to complete the National Student Survey which helps to inform the national university league tables.

This programme specification provides a concise summary of the main features of the course and the learning outcomes that a student might reasonably be expected to achieve and demonstrate, if they take full advantage of the learning opportunities that are provided. This specification is supplemented by the Course Handbook, Module proforma and Module Handbooks provided to students. Copyright in this document belongs to the University of Westminster. All rights are reserved. This document is for personal use only and may not be reproduced or used for any other purpose, either in whole or in part, without the prior written consent of the University of Westminster. All copies of this document must incorporate this Copyright Notice – 2022©