# Programme Specification: Finance BSc



# Course record information

Name and level of final award	<ul> <li>Bachelor of Science with Honours - Finance</li> <li>Bachelor of Science with Honours - Finance with international experience</li> <li>Bachelor of Science with Honours - Finance with professional experience</li> </ul> The award is Bologna FQ-EHEA first cycle degree or diploma compatible	
Name and level of intermediate awards	<ul> <li>Diploma of Higher Education (Dip HE) - Finance</li> <li>Certificate of Higher Education (CertHE) - Finance</li> </ul>	
Awarding body/institution	University of Westminster	
Teaching institution	University of Westminster	
Status of awarding body/institution	Recognised Body	
Location of delivery	Primary: Central London	
Language of delivery and assessment	and English	
QAA subject benchmarking group(s)	Finance <u>QAA Subject Benchmark Statement</u>	
Professional statutory or regulatory body	Standard accreditations from the Chartered Institute for Securities & Investment (CISI) and; The Chartered Financial Analyst (CFA)	
Westminster course title, mode of attendance and standard length	<ul> <li>BSc Finance FT, Full-time, September start - 3 years standard length with an optional year abroad or placement</li> </ul>	
Valid for cohorts	From 2023/4	

### Admissions requirements

There are standard minimum entry requirements for all undergraduate courses. Students are advised to check the standard requirements for the most up-to-date information. For most courses a decision will be made on the basis of your application form alone. However, for some courses the selection process may include an interview to demonstrate your strengths in addition to any formal entry requirements. More information can be found here: <a href="https://www.westminster.ac.uk/study/undergraduate/how-to-apply">https://www.westminster.ac.uk/study/undergraduate/how-to-apply</a>

# **Recognition of Prior Learning**

Applicants with prior certificated or experiential learning at the same level of the qualification for which they wish to apply are advised to visit the following page for further information:

https://www.westminster.ac.uk/current-students/guides-and-policies/student-matters/recognition-of-prior-learning

### Aims of the programme

The **BSc Finance degree** has been designed to enable you to develop your understanding of modern finance theories and practice, together with the team-working, problem-solving, communication skills and the commercial awareness needed in a complex global financial world. You will gain awareness of the global, social and ethical professional environment within which finance operates. The course will also focus on the understanding of finance themes within the wider business context which will be delivered through the modules at each study level.

The study programme enables you to develop a thorough understanding of key concepts/theories/practices in the area of finance along with the development of the ability to critically reflect on your learning. You will also be able to develop practical skills through the use of the Financial Market Suite (FMS). The FMS utilises the Bloomberg, Financial Times, Thomson Reuters Eikon platforms which are state of-the-art teaching and research resources and are used widely by leading global investment banks. This specialist course has been designed to ensure that you are able to relate theory and practice by using the FMS through the core modules in Level 4, 5 and 6 and gain knowledge and skills in a real-time market environment.

#### The Course aims to:

- deliver a degree programme that will provide a broad-based knowledge of conceptual and applied aspects of finance;
- provide knowledge and skills in finance as a platform for critically evaluating existing and evolving theories and practice;
- develop a range of intellectual, professional attributes and transferable skills such as communication professional writing, problem-solving abilities, research, programming and critical reasoning skills that will enable you to gain employment in finance or related business fields;
- provide a specialised route leading to finance qualifications recognised by professional bodies;
- provide the foundation on which careers can be built in areas of finance or for postgraduate study;
- equip you with an understanding of global diversity in business practice, culture and ethics.

#### Equality, Diversity and Inclusion (EDI) Statement:

The BSc Finance course aims to adopt the best practices to comply with the university-wide policy in terms of equality, diversity and inclusion (EDI). In our course, we are committed to providing high-quality education to all students along with creating an environment for diverse students to realise their ambitions and fulfil their potential. BSc Finance provides an inclusive, relevant and accessible learning environment with technologies embedded in our teaching and learning methods. For instance, we use Blackboard Collaborate to enable students to access module materials before class and they remain available afterwards. We encourage students to engage in discussions within Blackboard's Discussion Boards. We use Panopto to record lectures where possible and we adopt various electronic voting systems (from tools embedded within Blackboard to Poll Everywhere) to enable students in large classes to participate, engage and argue in a debate-setting format to take active learning roles rather than passive learning.

The BSc Finance course is designed to improve students' employability. We have strong relationships with industry professionals and agencies, and we are actively engaged in the school's wider employability board which consists of a diverse range of experienced professionals from alumni, guests and visiting practitioners, and we keep regular contacts with industry and professional bodies to enhance our students' employability, especially for those students who may not have access to wider networks.

Our assessments are 'authentic' wherever possible which means that students are engaged in using and modelling realworld examples and applying skills and knowledge useful in the working environment. We provide constructive feedback in different forms (on Blackboard, by email or even face-to-face) for all students from all groups and backgrounds to enable them to utilise assessment and feedback to successfully demonstrate their learning. We also work closely with the Disability Learning Support (DLS) team to make necessary modifications to the teaching format and assessments (format, deadline and feedback) to meet the needs of students registered for reasonable adjustments, as advised by the DLS team.

#### Mapping of EDI elements embedded in Course/Module design and delivery:

#### EDI elements:

EDI. 1 The course/modules provide/s varied perspectives from different cultures.

EDI. 2 The has been students' involvement (past and current) in the co-creation of the learning outcomes.

EDI. 3 The course/module content reflects the students' experiences, real life situations and how they could use the learning in their jobs.

EDI. 4 The course/module allows students to bring their own perspectives to learning activities and assessment to ensure equality of engagement.

EDI. 5 The course/module content develops graduate attributes around global awareness and diversity.

EDI. 6 The course/module ensures the delivery engages different study habits or preferences.

EDI. 7 The course/modules provides materials to students in advance and make them accessible for all students.

EDI. 8 The course/module ensures that students from all groups and backgrounds are able to utilise assessment and feedback to successfully demonstrate their learning.

## Employment and further study opportunities

University of Westminster graduates will be able to demonstrate the following five Graduate Attributes:

- Critical and creative thinkers
- Literate and effective communicator
- Entrepreneurial
- Global in outlook and engaged in communities
- Social, ethically and environmentally aware

University of Westminster courses capitalise on the benefits that London as a global city and as a major creative, intellectual and technology hub has to offer for the learning environment and experience of our students.

University of Westminster graduates will be able to demonstrate the following five Graduate Attributes. These Graduate Attributes are designed to help you enhance your employability when you leave with a degree in Finance. They are aligned to the Course Outcomes as follows:

Graduate Attribute	Evident in Course Outcomes
Critical and creative thinker	L4.1, L4.2, L4.4, L4.5, L4.6 , L5.1, L5.2, L5.3, L5.4, L5.5, L5.6 L6.1, L6.2, L6.3, L6.4, L6.5, L6.6 L6.7
Literate and effective communicator	L4.5, L4.6, L4.8 L5.4, L5.5, L5.7, L6.1, L6.2, L6.3, L6.6
Entrepreneurial	L4.1, L4.8, L5.4, L5.7, L5.8 L6.4, L6.5, L6.8
Global in outlook and engaged in communities	L4.1, L4.3, L4.5 L5.3, L5.5, L5.8 L6.1, L6.2, L6.3, L6.5, L6.7, L6.8

Socially, ethically and environmentally aware	L4.1, L4.3, L4.6, L4.8
	L5.3, L5.4, L5.5, L5.8
	L6.1, L6.5, L6.7, L6.8

University of Westminster courses capitalise on the benefits that London as a global city and as a major cosmopolitan, creative, intellectual and technology hub has to offer for the learning environment and experience of our students.

The BSc Finance degree aims to create graduates who are well equipped to attract and retain suitable employment. Employers of our graduates expect you to have skills of critical thinking, analysis and synthesis; effective communication using varied technology and media tools; quantitative aptitude and effective problem solving; reflective, adaptive and collaborative learning; motivation and initiative.

We provide the opportunity for all students to undertake an optional one-year work placement to add value to the student experience. Every student is allocated a Personal & Professional Development Tutor (PPDT) in their first year who will not only provide tutorial guidance from the start of your degree but will work with you to identify, develop and articulate your employability skills in your Personal Development Plan which will be closely linked to activities in core modules. The aim is to help you to gain an internship or work placement and future graduate employment. There is also a designated team of advisers who have effective links with industry and will support you to find a relevant placement.

You will also have the opportunity to spend a year either studying at one of our overseas partner Universities or you may combine a semester of study with a one semester work placement overseas. This is not only an exciting experience for you; it helps you to develop a global outlook which is valued by most employers.

The specialist focus of the degree will provide you with the opportunity to develop skills necessary for employment in areas of finance such as investment banking, corporate banking, investment management, treasury, wealth management, risk management, financial analysis, security analysis, stockbroking, areas in corporate finance and structured finance. The accessibility to the City provides ample opportunities for access to invited speakers from industry. The Financial Markets Suite uses a Bloomberg Platform, which is popular with the financial services industry and provides real-time and archived financial and market data, news, prices, trends and analytical investment tools. This state-of-the-art teaching and research resources will provide those of you aiming to pursue a specialist degree in finance with the appropriate tools to make informed decisions on financial and business problems. This will help you to develop the practical skills that are valued by the financial services industry.

# What will you be expected to achieve?

Learning outcomes are statements on what successful students have achieved as the result of learning. These are threshold statements of achievement the learning outcomes broadly fall into four categories:

- The overall knowledge and understanding you will gain from your course (KU)
- Graduate attributes are characteristics that you will have developed during the duration of your course (GA)
- Professional and personal practice learning outcomes are specific skills that you will be expected to have gained on successful completion of the course (PPP)
- Key transferable skills that you will be expected to have gained on successful completion of the course. (KTS)

#### Level 4 course learning outcomes: upon completion of Level 4 you will be able to:

- L4.1 Work effectively in a group, meeting obligations to other group members while demonstrating an understanding of the characteristics, functions and processes of business organisations in the contemporary finance context (KU)
- L4.2 Understand the main finance and investment concepts and tools and apply basic mathematical concepts to solve elementary problems in finance (KU)
- L4.3 Demonstrate a theoretical and practical understanding of key aspects of the international financial markets (KU)
- L4.4 Develop basic research skills including the ability to collect, scrutinise, categorise and analyse financial data from a variety of sources (KTS)
- L4.5 Practice standard reading, writing and analytical skills from current themes in banking and finance (KTS)

- L4.6 Learn how to write standard professional writing as a professional skill development (KTS)
- L4.7 Improve basic digital literacy skills in data analytics in sourcing, formatting and manipulating data files (PPP)
- L4.8 Complement a basic understanding of finance within the context of business accounting to enrich and professionally develop a path to a future career in finance and finance related fields (GA)

#### Level 5 course learning outcomes: upon completion of Level 5 you will be able to:

- L5.1 Integrate theory and practice by demonstrating deeper understanding of financial resources allocations and financial securities valuation tools ( KU )
- L5.2 Demonstrate a sound understanding of the fundamental quantitative and statistical theories in applied finance (KU)
- L5.3 Evaluate major financial issues in corporate finance and apply key financial models to practical business problems ( KU )
- L5.4 Identify finance or economic problems and use programming tools to offer solutions (KTS)
- L5.5 Critically review current finance research and critically evaluate arguments, assumptions, abstract, concepts and data to make business judgments (KTS)
- L5.6 Apply quantitative and statistical methods to practical problems in finance (KTS)
- L5.7 Apply skills in using Financial Market Suite and other databases to access and use real time financial data and apply this in the valuation of securities ( PPP )
- L5.8 Explore further issues in finance related to financial accounting to complement and enhance marketability for a future career in finance and finance related fields (GA)

#### Level 6 course learning outcomes: upon completion of Level 6 you will be able to:

- L6.1 Critically evaluate major financial issues in advanced corporate finance and highlight controversial theories and applications for further improvements (KU)
- L6.2 Enhance understanding of key ideas and concepts behind environmental, social and corporate governance (ESG) of sustainable finance inline with Kyoto Protocol, Paris Agreement and 17 United Nations (UN) Sustainable Development Goals. (KU)
- L6.3 Critique and apply risk management instruments and tools as practiced in modern organisations (KU)
- L6.4 Devise solutions to complex investments and portfolio management problems and evaluate decisions faced with uncertainties (KTS)
- L6.5 Investigate, critique and propose solutions to ESG issues in sustainable finance. (KTS)
- L6.6 Demonstrate research skills in critical reading and comprehension of complex issues in finance and produce professional level reports ( PPP )
- L6.7 Critically evaluate and use financial data generated from Bloomberg and other financial databases to analyse real cases in corporate finance ( PPP )
- L6.8 Apply theoretical and practical knowledge in finance related fields to improve personal and professional development that complements and enhances marketable skills for employment in finance (GA)

# How will you learn?

### Learning methods

The BSc Finance emphasises active student learning through seminars, workshops, problem-based and blended learning designed to engage their interest. Course material will be provided electronically through the virtual learning environment platform (Blackboard) which means that they can access learning material when and where they want. Blackboard also allows students to communicate with their group members and their module leader through wikis and blogs.

Students will be encouraged to work in groups with other students (we often call these 'learning sets') during seminars and for any non-assessed purpose, including in-class test preparation. This gives them the opportunity to learn from one another and helps them to value the views of others and to learn to give and receive constructive feedback.

Students at level 4 will take Professional and Digital Literacy Skills for Finance module where they learn skills related to financial technology such as: Recognising quality data sources (e.g., Bloomberg, FAME, Quandl and others), manipulating data files (e.g., '.xls', '.xlsx', '.txt', '.csv', '.sav', '.dat', etc.), including formatting and cleaning data. Professional skills encompass the ability to write different types of documents, essays or reports (e.g., a cover letter, CV, personal reflections, argumentative essay, one-sided essay, research report, etc.) and to create a high quality LinkedIn profile. All these skills are necessary in subsequent modules as students progress to their levels 5 and 6.

In year 2, students start to use statistical packages such as SPSS. As they have built the foundations to recognise data types and be able to manipulate data, the next step is for students to input data into programs and solve basic problems in finance that require a software or a statistical package. At this level, students also learn statistics and quantitative methods to develop the technical and practical skills that will get them prepared for level 6 modules.

The final year module, Sustainable Finance, requires students to understand issues relating to Environmental, Social and Corporate Governance (ESG). Students are exposed to various ESG issues and the ethical implications arising from such complex issues. They are also asked to then investigate, critique and propose solutions to tackle these issues. Investments & Portfolio Management module alongside Risk Management module will require students to program complex problems and transform them into solutions. Advanced Corporate Finance will require students to write professional (critical) level analytical reports where the data are acquired from sophisticated databases such as: Bloomberg or Quandl.

### **Teaching methods**

Teaching will be informed by our research so giving you the benefit of the knowledge of current theories and, where appropriate, their practical application.

Teaching methods will embed various elements of Equality, Diversity and Inclusion (EDI) in the curriculum. In particular, with regards to the design of the course and modules:

(1) The course and modules are designed to ensure that contents provide varied perspectives from different cultures;

(2) Students take active roles in the involvement in teaching (in particular where students have the opportunities to teach each other), suggestions for reading lists to reflect practical examples from various cultures and backgrounds.

(3) Teaching methods ensure that students feel safe to ask questions, rather than feeling intimidated. These are carried out by encouraging active participation to ensure engagement.

(4) Teaching methods ensure that threshold concepts are understood and contents reflect student experiences, real life situations and demonstrations of how they could use the learning in their jobs. One of such method is to ensure that all students will be exposed to skills developments resembling work-based experience with a minimum of thirty-five hours in the first year of the course to meet the Spring Weeks requirements for summer internships in the following summer.

(5) Materials will be provided in advance to ensure that they are accessible for all students.

(6) If necessary, students will be provided alternative or additional learning resources and technological resources to support students who need additional help in their learning.

# Assessment methods

Assessment is an integral part of your learning process. It is designed to promote initiative and creativity, critical thinking, structure of coherent arguments, research and analysis, evaluation, decision-making, professional communication skills, effective group work, personal reflection, time-management, the ability to meet deadlines, the ability to write professionally and ability to work under pressure. It is not merely about giving and receiving a mark rather to ensure that your competences and abilities in the field of finance are enhanced.

Every module incorporates 'formative assessment' which you are expected to complete as it provides you with useful feedback, so you can reflect on your progress and act on the feedback to prepare for the assessments that count. Formative assessments are important as they help you to identify ways in which you can improve and areas of strength to be developed further.

Summative assessment will measure your individual learning and achievement. You can expect to be assessed on the learning outcomes of your course in a module through coursework in the form of essays, reports (and lab-based reports), in-class tests and case studies. Weightings for each assessment element will vary to reflect the nature and level of the module. This form of assessment is inline with our University approach to authentic assessments where students are taught the required skills and apply them in real-world setting that simulates the modern working environments.

Our employers tell us that the ability to work effectively as part of a team is an essential skill which they expect graduates to have. In relation to your degree, assessed group work is useful to you as it:

- helps you to become more self-aware, self-critical and self-analytical
- improves the quality of your work by benefiting from the integration of diverse perspectives
- allows you to tackle tasks of greater complexity or carry out tasks in greater depth or breadth than would be the case if you had tackled it on your own

Graduate Attribute	Evident in Course Outcomes
Critical and creative thinker	L4.1, L4.2, L4.4, L4.5, L4.6, L4.7, L5.1, L5.2, L5.3, L5.4, L5.5, L5.6, L6.1, L6.2, L6.3, L6.4, L6.5, L6.6, L6.7
Literate and effective communicator	L4.5, L4.6, L4.7, L4.8, L5.5, L5.7, L6.1, L6.2, L6.3, L6.6
Entrepreneurial	L4.1, L4.8, L5.4, L5.7, L5.8, L6.4, L6.5, L6.8
Global in outlook and engaged in communities	L4.1, L4.3, L4.5, L5.3, L5.5, L5.8, L6.1, L6.2, L6.3, L6.5, L6.7, L6.8
Socially, ethically and environmentally aware	L4.1, L4.3, L4.6, L4.8, L5.3, L5.4, L5.5, L5.8, L6.1, L6.2, L6.5, L6.7, L6.8

# **Course Structure**

This section shows the core and option modules available as part of the course and their credit value. Full-time Undergraduate students study 120 credits per year. Course structures can be subject to change each academic year following feedback from a variety of sources.

Modules are described as:

- Core modules are compulsory and must be undertaken by all students on the course.
- **Option** modules give you a choice of modules and are normally related to your subject area.
- Electives: are modules from across the either the whole University or your College. Such modules allow you to broaden your academic experience. For example, where electives are indicated you may choose to commence the study of a foreign language alongside your course modules (and take this through to the final year), thereby adding further value to your degree.
- Additional information may also be included above each level for example where you must choose one of two specific modules.

# Modules

Level 4

Select 1 optional module or 1 elective. Award of Certificate of Higher Education available.

Module Code	Module Title	Status	UK credit	ECTS
4FNCE002W	Corporate Financial Accounting	Core	20	10
4FNCE001W	Introduction to Finance	Core	20	10
4FNCE004W	Introduction to Financial Markets	Core	20	10
4FNCE003W	Mathematics for Finance	Core	20	10
	Professional and Digital Literacy Skills for Finance	Core	20	10
	Banking and Finance in Context	Option	20	10
		Elective	20	10

### Level 5

At Level 5, students take EITHER two optional modules, OR one option and one elective module. Award of Diploma of Higher Education available.

Module Code	Module Title	Status	UK credit	ECTS
5FNCE003W	Corporate Finance	Core	20	10
5FNCE004W	Financial Modelling and Statistics	Core	20	10
	Quantitative Methods for Finance	Core	20	10
5FNCE002W	Securities Analysis	Core	20	10
	Computational Methods for Finance	Option	20	10
5ACCN004W	Financial Accounting and Reporting	Option	20	10
		Elective	20	10

### Additional Year

The following modules must be passed for the award title "with International Experience":

5BUSS013W WBS International Experience Year Semester 1 (60 credits) 5BUSS014W WBS International Experience Year Semester 2 (60 credits)

The following modules must be passed for the award title "with Professional Experience":

5BUSS011W Professional Placement Project Part 1 5BUSS012W Professional Placement Project Part 2

Module Code	Module Title	Status	UK credit	ECTS
5BUSS011W	Professional Placement Project Part 1	Option	60	30
5BUSS012W	Professional Placement Project Part 2	Option	60	30
5BUSS013W	WBS International Experience Year Semester 1	Option	60	30
5BUSS014W	WBS International Experience Year Semester 2	Option	60	30

### Level 6

At Level 6, students take two optional modules from 3 choices . Award of BSc available. Award of BSc (Hons) available.

Module Code	Module Title	Status	UK credit	ECTS
6FNCE002W	Advanced Corporate Finance	Core	20	10
6FNCE008W	Investments and Portfolio Management	Core	20	10
	Risk Management in Finance and Banking	Core	20	10
	Sustainable Finance	Core	20	10
	Advanced Financial Modelling	Option	20	10
6FNCE003W	Global Financial Markets and Institutions	Option	20	10
	International Banking	Option	20	10

Please note: Not all option modules will necessarily be offered in any one year. In addition, timetabling and limited spaces may mean you cannot register for your first choice of option modules.

# Professional body accreditation or other external references

This course currently has two professional body accreditations. The first is from the Chartered Institute for Securities and Investments (CISI) and the second is from the Chartered Financial Analyst (CFA) Institute. The CFA Candidate Body of Knowledge (CBOK) curriculum has been adopted in the study programme of the degree.

The following table provide the mapping between the Level 4 Investment Management Unit Syllabus under CISI with the BSc Finance curriculum:

Chartered Institute of Securities and Investment (CISI) and BSc Finance Course (Westminster Business School) Content Mapping

Chartered Institute of Securities and Investment (CISI)	BSc Finance (Westminster Business School)
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Level	4 – Investment Management Unit Syllabus:	
1.	<b>The Investment Management Industry</b> (Investment strategy, Activities, Ancillary Activities, Investment Theory, Investment Styles, Value Drivers)	<b>4FNCE004W Introduction to Financial Markets</b> (Investment industry, activities) <b>5FNCE002W Securities</b> <b>Analysis</b> (Investment types, activities, theories and valuation)
2.	<b>Managing Client Portfolios</b> (Fiduciary Issues, Suitability, Portfolio Risk, Market Activity, Operational Risk, Rebalancing)	<b>5FNCE002W Securities Analysis</b> (Portfolio Risk, Return, Market Activity, Rebalancing) <b>6FNCEXXXX Risk</b> <b>Management in Finance and Banking</b> (Portfolio Risk, Operational Risk)
3.	<b>Valuation</b> (Company Accounts, ESG Factors, Fundamental Analysis)	<b>5FNCE002W Securities Analysis</b> (Company Accounts, Fundamental Analysis) <b>6FNCEXXXX Sustainable Finance</b> (ESG Factors)
4.	Securities Valuation (Equities, Depositary Receipts, Unlisted Investments, Corporate Actions, Money Market Securities, Fixed Income, Hybrid Investments, Derivatives, Swaps)	<b>5FNCE002W Securities Analysis</b> (Equities, Fixed Income, Derivatives, Money Market Securities) <b>4FNCE004</b> <b>Introduction to Financial Markets</b> (Money Market Securities Introduction)
5.	<b>Collectives and other Investments</b> (Collective Investments, Exchange-Traded Products, Structured Products, Ethical, Responsible and Sustainable Investment, Alternative Investments, Real Estate, Foreign Exchange, Commodities, Infrastructure)	4FNCE004 Introduction to Financial Markets (Foreign Exchange Introduction) 6FNCEXXXX Risk Management in Finance and Banking (Foreign Exchange Risk) 6FNCE008W Investments and Portfolio Management (Collective Investments, Exchange-Traded Products (ETFs), Funds, Sustainable Investment)
6.	<b>Data Analysis</b> (Sources of Data, Big Data, Technical Analysis, Statistics, Measuring Returns, Benchmarking, Risk Adjusted Returns)	<b>5FNCE002W Securities Analysis</b> (Measuring Risks and Returns on a
		Portfolio benchmarking, Portfolio Risk-Adjusted Returns)
		5FNCE004W Financial Modelling and Statistics
		(Introduction to statistics, returns, modelling)
		Total Content Coverage compared to CISI is 80-85%

#### Module Status:

4FNCE004W Introduction to Financial Markets (Year 1 Core)

5FNCE002W Securities Analysis (Year 2 Core)

5FNCE004W Financial Modelling and Statistics (Year 2 Core)

6FNCEXXXX Risk Management in Finance and Banking (Year 3 Core)

6FNCE008W Investments and Portfolio Management (Year 3 Core)

The following table provide the mapping between the Level 1 Chartered Financial Analyst (CFA) Candidate Body of Knowledge (CBOK) with the BSc Finance curriculum:

Chartered Financial Analyst (CFA) Candidate Body of Knowledge (CBOK) and BSc Finance Course (Westminster Business School) Content Mapping

Chartered Financial Analyst (CFA)	BSc Finance (Westminster Business School)
Level 1 – CFA CBOK Syllabus:	
<ol> <li>Portfolio Management (Capital Market Theory, Management of Individual Investor Portfolios, Management of Institutional Investor Portfolios, Pension Plan and Employee Benefit Funds, Endowment Funds and Foundations, Insurance Companies, Other Corporate Investors, Capital Market Expectations, Asset Allocation, Portfolio Construction and Revision, Equity Portfolio Management Strategies, Debt Portfolio Management Strategies, Real Estate and Alternative Investments in Portfolio Management, Risk Management, Performance Measurement, Presentation of Performance Results)</li> </ol>	management strategies, alternative investments in portfolio management, performance measurement) <b>6FNCEXXX Risk Management in Finance and Banking</b> Risk
<ol> <li>Analysis of Alternative Investments (Real Estate, Investment Companies, Venture Capital, Hedge Funds, Closely-held Companies and Inactively Traded Securities, Distressed Securities / Bankruptcies, Commodity Markets and Commodity Derivatives)</li> </ol>	<b>6FNCE008W Investments and Portfolio Management</b> (Portfolio analysis on Mutual Funds, Hedge Funds, Venture Capitalist) <b>6FNCEXXXX Sustainable Finance</b> (Green Finance as Alternative Investments)
<ol> <li>Analysis of Derivatives (Derivative Markets and Instruments, Forward Markets and Instruments, Futures Markets, Options Markets, Swap Markets)</li> </ol>	<b>5FNCE002W Securities Analysis</b> (Introduction to derivative markets and products including futures/forwards, options)
4. Analysis of Equity Investments (Organisation and Functioning of Securities Markets, Security Market Indexes and Benchmarks, Equity Risk Definition, Fundamental Analysis, Special Applications of Fundamental Analysis, Technical Analysis)	<b>5FNCE002W Securities Analysis</b> (Equities, Fixed Income, Derivatives, Money Market Securities, Fundamental Analysis) <b>4FNCE004 Introduction to Financial Markets</b> (Organisation and Functioning of Securities Markets: Debt, Equity, Forex, Money Market) <b>6FNCE002 Advanced</b> <b>Corporate Finance</b> (Special applications of fundamental analysis: LBOs, divestitures, joint ventures, corporate restructuring)
5. Corporate Finance (Fundamental Issues, Capital Investment Decisions, Business and Financial Risk, Long Term Financial Policy, Mergers and Acquisitions)	<b>5FNCE003 Corporate Finance</b> (Fundamental issues in corporate finance, capital investment decisions, Business and financial risk) <b>6FNCE002 Advanced Corporate Finance</b> (Advanced issues in corporate finance, Mergers and Acquisitions, Long Term Financial Policy – Dividend Policy and Capital Structure)
6. Quantitative Methods (Time Value of Money, Basic	

Statistical Concepts, Probability Concepts and Random Variables, Common Probability Distributions, Sampling and Estimation, Statistical Inference and Hypothesis Testing, Correlation and Linear Regression, Multivariate Regression, Time Series Analysis, Portfolio Concepts) 4FNCE001W Introduction to Finance (Time Value of Money)

5FNCE004W Financial Modelling and Statistics (Introduction to

basic statistical concepts, probabilities, sampling and estimation,

simple and linear regression, portfolio statistics, statistical inference

and hypothesis testing)  $\ensuremath{\mathsf{5FNCEXXXX}}$  Quantitative Methods for

Finance (applied statistics, applied simple and linear regression

models, hypothesis testing in linear regression setting) 6FNCEXXXX

Advanced Financial Modelling (Time Series Analysis and Regression)

Total Content Coverage compared to CFA is at least 70%

#### Module Status:

4FNCE001W Introduction to Finance (Year 1 Core) 4FNCE004W Introduction to Financial Markets (Year 1 Core)

5FNCE002W Securities Analysis (Year 2 Core)

5FNCE003W Corporate Finance (Year 2 Core)

5FNCE004W Financial Modelling and Statistics (Year 2 Core)

5FNCEXXXX Quantitative Methods for Finance (Year 2 Core)

6FNCE002W Advanced Corporate Finance (Year 3 Core)

6FNCEXXXX Risk Management in Finance and Banking (Year 3 Core)

6FNCE008W Investments and Portfolio Management (Year 3 Core)

6FNCEXXXX Sustainable Finance (Year 3 Core)

6FNCEXXXX Advanced Financial Modelling (Year 3 Option)

### **Course management**

The BSc (Hons) Finance has a designated Course Leader whom you will meet during your first week and who is available for consultation during weekly office hours throughout the year or by appointment. You take modules, normally in common with students from your course, which each have a Module Leader who is responsible for the smooth running of that module. Module Leaders are usually available during term-time during their office hours or by appointment. The degree is one of a number offered by Westminster Business School and you will be part of a vibrant academic community with access to a full programme of additional seminars and social events organised by our student societies. At all levels of your university study you will have a Personal and Professional Development Tutor who will help and guide you through the complexities of life at University.

### Academic regulations

The current Handbook of Academic Regulations is available at westminster.ac.uk/academic-regulations.

Course specific regulations apply to some courses.

### **Academic Support**

Upon arrival, an induction programme will introduce you to the staff responsible for the course, the campus on which you will be studying, the Library and IT facilities, additional support available and to your Campus Registry. You will be provided with the Course Handbook, which provides detailed information about the course. Each course has a course leader or Director of Studies. All students enrolled on a full-time course and part time students registered for more than 60 credits a year have a personal tutor, who provides advice and guidance on academic matters. The University uses a Virtual Learning Environment called Blackboard where students access their course materials, and can communicate and collaborate with staff and other students. Further information on Blackboard can be found at <a href="https://www.westminster.ac.uk/current-students/studies/your-student-journey/when-you-arrive/blackboard">https://www.westminster.ac.uk/current-students/studies/your-students/studies/your-student-journey/when-you-arrive/blackboard</a>

The Academic Learning Development Centre supports students in developing the skills required for higher education. As well as online resources in Blackboard, students have the opportunity to attend Study Skills workshops and one to one appointments. Further information on the Academic Learning Development Centre can be found at westminster.ac.uk/academic-learning-development.

Learning support includes four libraries, each holding a collection of resources related to the subjects taught at that site. Students1 can search the entire library collection online through the Library Search service to find and reserve printed books, and access electronic resources (databases, e-journals, e-books). Students can choose to study in the libraries, which have areas for silent and group study, desktop computers, laptops for loan, photocopying and printing services. They can also choose from several computer rooms at each campus where desktop computers are available with the general and specialist software that supports the courses taught in their College. Students can also securely connect their own laptops and mobile devices to the University wireless network.

### **Support Services**

The University of Westminster Student and Academic Services department provide advice and guidance on accommodation, financial and legal matters, personal counselling, health and disability issues, careers, specialist advice for international students and the chaplaincy providing multi-faith guidance. Further information on the advice available to students can be found at <a href="https://www.westminster.ac.uk/student-advice">https://www.westminster.ac.uk/student-advice</a>

The University of Westminster Students' Union also provides a range of facilities to support students during their time at the University. Further information on UWSU can be found at <a href="https://www.westminster.ac.uk/students-union">https://www.westminster.ac.uk/students-union</a>

### How do we ensure the quality of our courses and continuous improvement?

The course was initially approved by a University Validation Panel. University Panels normally include internal peers from the University, academic(s) from another university. a representative from industry and a Student Advisor.

The course is also monitored each year by the College to ensure it is running effectively and that issues which might affect the student experience have been appropriately addressed. Staff will consider evidence about the course, including the evidence of student surveys, student progression and achievement and reports from external examiners, in order to evaluate the effectiveness of the course and make changes where necessary.

A Course revalidation takes place periodically to ensure that the curriculum is up-to-date and that the skills gained on the course continue to be relevant to employers. Students meet with revalidation panels to provide feedback on their experiences. Student feedback from previous years is also part of the evidence used to assess how the course has been running.

### How do we act on student feedback?

Student feedback is important to the University and student views are taken seriously. Student feedback is gathered in a variety of ways.

• Through student engagement activities at Course/Module level, students have the opportunity to express their voice in the running of their course. Course representatives are elected to expressly represent the views of their peers. The University and the Students' Union work together to provide a full induction to the role of the course representatives.

- There are also School Representatives appointed jointly by the University and the Students' Union who meet with senior School staff to discuss wider issues affecting student experience across the School. Student representatives are also represented on key College and University committees.;
- All students are invited to complete a questionnaire before the end of each module. The feedback from this will inform the module leader on the effectiveness of the module and highlight areas that could be enhanced.
- Final year Undergraduate students will be asked to complete the National Student Survey which helps to inform the national university league tables.

This programme specification provides a concise summary of the main features of the course and the learning outcomes that a student might reasonably be expected to achieve and demonstrate, if they take full advantage of the learning opportunities that are provided. This specification is supplemented by the Course Handbook, Module proforma and Module Handbooks provided to students. Copyright in this document belongs to the University of Westminster. All rights are reserved. This document is for personal use only and may not be reproduced or used for any other purpose, either in whole or in part, without the prior written consent of the University of Westminster. All copies of this document must incorporate this Copyright Notice – 2022©

### **Additional Details**

#### Indicative assessment summary

#### Level 4 Core Modules

- 5 Individual Reports
- 1 Group Report
- 1 Group Presentation
- 1 Portfolio Work
- 1 In-class test

#### Level 5 Core modules

- 1 Individual Report
- 1 Individual Essay
- 1 Lab-based Practical
- 5 Essays/Reports/Portfolios
- 1 In-Class test

#### Level 6 Core modules

8 Reports/Essays/Portfolios