PROGRAMME SPECIFICATION

Courses Record Information	
Name and level of final & intermediate Awards	BSc (Hons) Property and Planning BSc Property and Planning Dip HE Property and Planning Cert HE Property and Planning
Awarding Body	University of Westminster
Location of Delivery	Marylebone Campus
Mode of Study	Full time/ Part time
UW Course Code	PROAPLN
JACS Code	N232
UCAS Code	KK24
QAA Subject Benchmarking Group	Construction, property and surveying
Professional Body Accreditation	RICS
Date of initial course approval/last review	2006/2007 & 2010/2011
Date of Programme Specification	July 2011

Admissions Requirements
A minimum of 230 UCAS tariff points is required but the majority of students achieve 280 points. We encourage applications from mature students and take into account their motivation, application for the course and their work experience. IELTS 6.5 or equivalent- for students who do not have their secondary education through the medium of English

Aims of the courses
The overall aim of the property courses is to further the philosophy established by the University of Westminster and the Department of Property and Construction by offering a programme that reflects the changing nature of the urban development professions.

Course aims relating to all the Property Family courses are to:
i)   Promote an academically sound and challenging environment for the study and development of professional skills in property management;
ii)   Encourage access to higher education for students from a wide range of social, ethnic and educational backgrounds;
iii)   Develop a critical awareness amongst students of current developments in the field through staff research, consultancy and professional practice links;
iv)   Provide students with access to the prevailing skills associated with the planning, management and development of real estate;
v)   Deliver coherent programmes of study, and encourage lifelong learning;
vi)   Prepare undergraduate students for careers in the planning, management and development of real estate;
vii)   Assist in meeting the needs of employers for high quality professional staff in the built environment professions and related areas, particularly in London and the southeast;

For BSc (Hons) Property and Planning:

viii) To enable students to combine study in *two* major areas and to be able to function in both property and urban development markets;

ix) To enable students to gain a range of skills and knowledge that are appropriate for the changing management objectives that are now developing in urban and rural environments;

Property and planning: The aim of this course is to provide a stimulating opportunity for students to pursue a property and planning oriented degree enabling them to function efficiently in both the property and urban development markets. The course is structures so that you will learn to appreciate multidisciplinary and inter-professional working and gain a broad understanding of the management valuation and exploitation of land and buildings to complement the skills required in the field of planning and development.

This specialist professional pathway provides a detailed knowledge of the nature and philosophy of town planning and the planning process. These academic elements of the course cover the components of the property market but develop and incorporate specific skills and current practice in relation to this specialist pathway, for instance, environmental policy, planning law and practice, urban regeneration and community involvement. There is focus on property development and planning in year 3 (Level 6) as these are the areas that graduates are likely to be employed.

Employment and Further Study Opportunities
Today's organisations need graduates with both good degrees and skills relevant to the workplace, i.e., employability skills. The University of Westminster is committed to developing employable graduates by ensuring that:

- Career development skills are embedded in all courses
- Opportunities for part-time work, placements and work-related learning activities are widely available to students
- Staff continue to widen and strengthen the University's links with employers in all sectors, involving them in curriculum design and encouraging their participation in other aspects of the University's career education and guidance provision
- Staff are provided with up-to-date data on labour market trends and employers' requirements which will inform the service delivered to students.

A dedicated notice board for employment opportunities associated with the Property Studies Programme is located on the first floor of the Marylebone Building. Whenever opportunities are notified to the department, details are placed on that notice board, on the property courses blackboard site and emails send to students. In addition the Career Development Centre maintains a comprehensive website with details of further opportunities. Students are encouraged to register with the Career Development Centre, which will enable the careers advisers to notify them of relevant opportunities when they arise.

Property and Planning: The course ensures that you are exposed to full range of appraisal and planning techniques so that you can function in a property appraisal and planning environment. The course prepares you for a professional career as a planning and development surveyor/ planner with an emphasis on planning and property development. Further study routes will be available on post graduation on specialist post graduate courses e.g. Urban Design, Research or other non specialist areas.

The course is fully recognised by the Royal Institution of Chartered Surveyors and graduates can apply for probationer membership of the RICS.

Learning outcomes

Learning outcomes are statements on what successful students have achieved as the result of learning. They are threshold statements of achievement and are linked to the knowledge, understanding and skills that a student will have gained on successfully completing a course.

Knowledge and Understanding

On completion of **level 4**, students with support and limited autonomy are expected to be able to:

1. Demonstrate a factual knowledge base of the principles which underpin the study of property and urban development. The knowledge base will comprise key theories and concepts of property and investment, legal issues, valuations, public and private finance in property, global cities, urban policy, planning law and economics. [APRO402, 4PRO403, 4PRO411, 4PRO412, 4PRO413, 4PRO414]
2. Demonstrate a factual knowledge base of the main procedures associated with simple property transactions. [APRO402]
3. Demonstrate awareness of the context within which the urban development and property industry and its associated professions operate, including social, economic, legal, governmental/ institutional and cultural influences.[APRO402, 4PRO412]
4. Demonstrate a basic understanding of the academic theoretical ideas and concepts which are a basic fundamental in all these subject areas. [All modules]
5. Recognise the need to consider health, safety and welfare issues at all stages of the planning and property management process.[APRO402, 4PRO410, 4PRO412]
6. Recognize the responsibility which the urban development profession and the property industry and its delivery through planning and associated professions have on promoting sustainable development. [APRO402, 4PRO410, 4PRO412]

On completion of **level 5**, students with limited support and increasing autonomy are expected to be able to:

1. Demonstrate a detailed knowledge and academic understanding of the concepts, theories and principles on which the disciplines of urban development and property are based, including environmental policy, urban regeneration, planning practice and housing law. [4PRO512, APRO502, 4PRO513]
2. Demonstrate knowledge of the legal environment within which urban development and property management take place, and the legal relationships which govern relationships within planning and the property industry. [APRO501, APRO502, 4PRO512, 4PRO516]
3. Demonstrate knowledge of management theories in an urban development and property context and an awareness of the ethical principles of business and property management.[APRO501, APRO502, APRO503, 4PRO516]
4. Discuss the purpose of and the rationale for the various statutory controls, the inter-relationship between them and their implementation. [APRO502]
5. Demonstrate knowledge of the sustainability implications for property management, development, planning and regeneration. [APRO501, APRO503, 4PRO512, 4PRO516]

On completion of **level 6**, students with minimal support and significant autonomy are expected to be able to:

1. Demonstrate a comprehensive knowledge and academic understanding of the disciplines of urban development and property management, including an understanding of personal responsibility in the context of the codes of conduct and ethics of the professions.[4PRO601, APRO603, APRO604]
2. Demonstrate an awareness of the provisional nature of knowledge and an understanding of the use of research techniques to increase their knowledge base and further their personal development. [4PRO601, 4PRO610, 4PRO611]
3. Demonstrate a comprehensive knowledge of the technical and managerial aspects of the urban development and property management process. [APRO604, 4PRO610]
4. Demonstrate a knowledge of sustainability as it relates to property development and planning. [APRO602, APRO603]
5. Demonstrate specialized knowledge in community engagement relating to planning. [4PRO610]

Specific Skills & Knowledge

On completion of **level 4**, students with support and limited autonomy are expected to be able to:

1. Undertake basic valuations of defined property types with reference to use and location. [APRO402]
2. Understand the theory and concepts present in the property market to a basic standard. [APRO402]
3. Recognize and appreciate how public finance is defined and funded and identify the value of private finance sector activity in the property sector. [4PRO414]
4. Use software to produce tables calculations and other numeric data outputs. [APRO402]
5. Measure changes and identify trends in property businesses. [APRO402, 4PRO413]
6. Understand and apply basic domestic construction principles and techniques. [4PRO410]
7. Understand and analyse problems, issues and solutions at a basic level in relation to urban policy and planning law. [4PRO412]
8. Understand and interpret economic theory in relation to property to a basic standard. [4PRO413]
9. Understand and apply basic legal principles. [4PRO403, 4PRO412]
10. Understand the theory and concept in relation to global cities. [4PRO410]

On completion of **level 5**, students with limited support and increasing autonomy are expected to be able to:

1. Evaluate methods of residential and commercial property development [APRO501, 4PRO501]
2. Explain the procedures associated with property valuation. [4PRO501]
3. Apply knowledge and understanding of property management and business skills. [APRO501]
4. Apply knowledge and understanding of planning law and practice. [APRO502]
5. Understand and apply the principles of housing law arising from practice. [4PRO513]
6. Apply knowledge and understanding of environmental policy and the sustainability agenda. [4PRO512]
7. Analyse issues and process arising from a consideration of urban regeneration. [4PRO516, APRO503]

On completion of **level 6**, students with minimal support and significant autonomy are expected to be able to:

1. Conduct, analyse and interpret development and investment appraisals using traditional and computer based methods [4PRO601]
2. Apply legal principles to property management. [APRO603]
3. Compile a personal development portfolio and formulate a personal action plan. [4PRO601, 4PRO611]
4. Demonstrate an ability to analyse property based situations and recommend suitable actions. [4PRO601, APRO603]
5. Demonstrate a detailed knowledge of sustainable planning, an ability to analyse situations and recommend action to clients. [APRO604]
6. Demonstrate a detailed knowledge of international planning and property practice. [APRO602]
7. Develop rational arguments and make decisions concerning the broad issues of principle relating to property development and planning. [APRO603, APRO604]
8. Understand and apply conflict resolution within communities in practice. [4PRO610]

Key Transferable skills

On completion of **level 4**, students with support and limited autonomy are expected to be able to:

1. Work effectively with others; contribute to the planning of activities within a group and meet obligations and responsibilities to fellow group members. [APRO402, 4PRO412]
2. Identify key learning resources related to property management and access a range of resources, both general and property-related, including traditional text based resources and electronic media. [All modules]
3. Evaluate own strengths and weaknesses and identify areas for improvement with tutor support and using diagnostic tools. [APRO402]
4. Undertake simple research tasks with guidance to collect and categorise ideas and information which are presented in a standard format. [4PRO411, 4PRO412]

5. Communicate in a clear and concise manner by producing written material in an appropriate format with sources acknowledge and referenced. [All modules]
6. Contribute to a presentation on a straightforward subject to a familiar audience. [APRO402]
7. Collect numerical data from observations, surveys, measuring equipment and published sources (including valuation tables), record the data accurately, manipulate the data using established principles and present the findings using standard classifications. [4PRO403, 4PRO410, 4PRO413]
8. Use appropriate information technology applications to enter edit and save data including text, images, numerical and graphical data. [All Modules]
9. Use appropriate communication and information technology to search for information, develop that information and present it within typical software applications.[All modules]
10. Take responsibility for own learning and, with appropriate support, prioritise tasks and adopt simple time management techniques. [All Modules]
11. Identify and describe well defined problems and, with guidance, investigate problems using straightforward methods and describe potential solutions. [All modules]

On completion of **level 5,** students with limited support and increasing autonomy are expected to be able to:

1. Interact effectively within a group, identify targets in consultation with others within a group and establish responsibilities and working arrangements. [APRO501, 4PRO516]
2. Evaluate own strengths and weaknesses with limited guidance, and identify resources to help meet needs. [APRO501]
3. Develop simple research strategies, manage information and reformat ideas and information for a given purpose. [All modules]
4. Review alternative methods for obtaining data, decide on appropriate data collection techniques, undertake data collection, interpret data, and carry out calculations as necessary and present findings. [APRO501, 4PRO501]
5. Communicate effectively by producing written material in a variety of formats with a style and structure appropriate for a given purpose. [All modules]
6. Prepare and deliver a presentation, explaining key themes in language appropriate for the intended audience. [APRO503, 4PRO512, 4PRO516]
7. Select and use appropriate software applications to manipulate data in a variety of formats. Decide how to edit and save information and review choices made. [All Modules]
8. Take responsibility for own learning with minimum direction, distinguish between urgent, important and routine tasks, and manage time commitments accordingly. [All Modules]
9. Identify key elements of problems, investigate problems using a range of methods and evaluate potential solutions against the agreed criteria. [All Modules]

On completion of **level 6**, students with minimal support and significant autonomy are expected to be able to:

1. Develop, maintain and encourage constructive relationships within a group. Take on a leadership role and resolve conflict through negotiation. [4PRO 601, 4PRO603, 4PRO610, APRO602]
2. Evaluate own strengths and weaknesses in depth. Challenge received opinion and reflect on action. Be confident in seeking and making use of feedback. [4PRO611 & All Modules]
3. Identify research objectives with minimal. Develop and manage research strategies, and justify those strategies. Collect and evaluate evidence review its reliability and investigate contradictory

Learning, Teaching and Assessment Methods

Learning & Teaching
The wide variety of teaching and learning methods include lectures, seminars, tutorials, workshops, individual and group projects and guided reading. We promote student active learning and encourage student interaction in lectures and seminars.
Videos and podcasts and specific software programmes are also used and contribute to the students' educational experience. There is a strong focus on problem solving, especially in the application of taught material to practical situations.

Some of the modules also have regular participation by external practitioners who are experts in their field. Teaching is also supported via our online learning environment, Blackboard.

Studies are related to real world situations wherever appropriate. The practical aspects of the course are emphasised by the need for students to undertake field trips and site visits.

Lectures are supported, wherever it is necessary, by seminars which are small group sessions aimed at encouraging discussion of relevant issues. They facilitate flexibility in teaching approaches and will often focus on student presentations, the delivery of seminar papers, problem solving exercises. Students identify their own sites, are introduces to real case studies, in projects make visits to particular sites and may include overseas field trips. These are a formative form of learning.

Tutorials will be used wherever it is necessary to adopt individual or very small group contact. Tutorials will be used for providing guidance on specific problems, remedial work, and project. First year students have dedicated tutorials as part of one of their learning process.

Assessment
Assessment is designed to monitor your progress throughout the course rather than your performance at specified stages. A variety of assessment methods are used to ensure that the assessment of each module is appropriate to its teaching methods. Some modules are assessed by coursework and exams while others are assessed by coursework only.

Coursework includes essays, project work, reports, in class tests, portfolios, journals/ dairy, seminar papers and presentations (assessed & unassisted) which are used to help students learn to structure discussion of particular issues, improve their research, problem solving and communication skills.

Essays are used to help students learn to structure discussion of particular issues, problems and research sources.

Seminar papers including presentations which involve a short summary of particular documents which form part of the formative and summative assessment.

Project work may be individual or group work, and is distinguished by its emphasis on problem solving and posing alternative solutions to particular problems. In project work, students may be asked to take responsibility for acquiring defining and organising knowledge relevant to the topic. Project work may involve the production of reports, portfolios, posters or drawings, and may involve oral and visual presentations in addition. Students identify tasks and roles within each group and are monitored by lecturers. Individual projects may involve students presenting a formative assessment at interim stages in the project formulation.

Presentations are used to improve the students' communication and team working skills. Alternative methods of communications may include posters, PowerPoint, role plays and oral presentations with strict time limits.

Different forms of examinations may include unseen question papers, multiple choice questions and problems based on case studies. Examinations are varied in style and may include unseen question papers, multiple choice questions and problems based on case studies.

Course Structure	
This section shows the core and option modules available as part of the course and their credit value. Full-time Undergraduate students study 120 credits per year.	
PROPERTY AND PLANNING (PAP)	
LEVEL4	**APRO402: Introduction to Property Investment and Valuation (30) [S1 & 2]** **4PRO403: Introduction to Legal Studies (15) [S1]** **4PRO414: Public and Private Finance in Property (15) [S1]** **4PRO412: Introduction to Urban Policy and Planning Law (15) [S1]** 4PRO411: Global Cities: Introduction to Urban Sociology (15) [S1] **4PRO413: Property Economics (15) [S2]** **4PRO410: Introduction to Building Technology (15) [S2]**
LEVEL 5	**APRO501: Managing Property Businesses (30) [S1 & 2]** 4PRO512: Environmental Law & Policy (15) [S1] APRO502: Planning Practice (15) [S1] 4PRO516: Urban Regeneration & Development (15) [S1] **4PRO501: Valuation Practice (15) [S2]** 4PRO513: Housing Law (15) [S2] APRO503: London's City Regeneration (15) [S2]
LEVEL 6	**4PRO601: Development and Investment Appraisal (30) [S1 & 2]** **APRO602: Property Management (Residential and Commercial)(30) [S1 & 2]** **4PRO611: Personal Development for Work (15) [S1]** APRO604: Sustainability & Planning (15) [S1] APRO603: International Planning & Property Practice (15) [S2] 4PRO610: Community Engagement in Urban Policy & Implementation (15) [S2]

Bold = Modules common across UG Property Programme

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Part-time Course Structure
This section shows the core and option modules available as part of the course and their credit value.
Part-time Undergraduate Property and Planning students study either 60-75 credits per year.

Year 1 Semester 1	Year 3 Semester 2
APRO402 Introduction to Property Investment and Valuation	APRO501 Managing Property Businesses
4PRO412 Introduction to Urban Policy and Planning Law	APRO503 London's City Regeneration
	4PRO501 Valuation Practice

Year 1 Semester 1
APRO402 Introduction to Property Investment and Valuation
4PRO412 Introduction to Urban Policy and Planning Law

Year 1 Semester 2
APRO402 Introduction to Property Investment and Valuation
4PRO413 Property Economics

Year 2 Semester 1
4PRO414 Public and Private Finance in Property
4PRO403 Introduction to Legal Studies

Year 2 Semester 2
4PRO411 Global Cities: Introduction to Urban Sociology
4PRO410 Introduction to Building Technology
4PRO513 Housing Law

Year 3 Semester 1
4PRO516 Urban Regeneration and Development
APRO501 Managing Property Businesses
APRO502 Planning Practice

Year 3 Semester 2
APRO501 Managing Property Businesses
APRO503 London's City Regeneration
4PRO501 Valuation Practice

Year 4 Semester 1
4PRO512 Environmental Law and Policy
APRO603 Property Management
APRO604 Sustainability and Planning

Year 4 Semester 2
APR0603 Property Management
4PRO610 Community Engagement in Urban Policy and Implementation

Year 5 Semester 1
4PRO611 Personal Development for Work
4PRO601 Development and Investment Appraisal

Year 5 Semester 2
APRO602 International Planning and Property Practice
4PRO601 Development and Investment Appraisal

Academic Regulations
The BSc (Hons) Property and Planning and its intermediate awards operate in accordance with the University's Academic Regulations and the *Framework for Higher Education Qualifications in England, Wales and Northern Ireland* published by the Quality Assurance Agency for Higher Education (QAA) in 2008.

All students should make sure that they access a copy of the current edition of the general University handbook called **Essential Westminster 2011/12** which is available at westminster.ac.uk/essential-westminster. The following regulations should be read in conjunction with the Modular Fr*amework for Undergraduate Courses* and relevant sections of the current *Handbook of Academic Regulations*.

A *pass* in a module is achieved when the overall mark is greater than or equal to 40%and any qualifying marks and/or sets achieved as detailed in the module handbook.

Condoned Credit at Level 3 and Level 4
A student may be awarded condoned credit at Levels 3 and 4 four only, on the condition that the failed element(s) of assessment has been attempted at both the first and referred opportunity, and where he/she has achieved:

a)   an overall module mark of greater than or equal to 30% but less than 40%;
b)   an overall mark of 40% or greater but not reached the required qualifying
        mark(s) and/or qualifying set(s) as detailed in the module handbook.

Where a student is awarded condoned credit, the recorded module mark will be capped at 40%. Condoned credit will count towards any credit limits for specified awards. Where a student is awarded condoned credit in a module but subsequently achieves an overall pass at a re-take, credit may contribute only once to an award.

Progression

To progress from Level 3 to Level 4 and from Level 4 to Level 5 in full time study, a student must pass at least 75 credits and achieved at least a condoned credit in each of the remaining modules worth 45 credits at Level 4; to progress from Level 5 to Level 6 full-time study, a student must pass at least 165 credits, including 75 credits at Credit Level 5.

Due to module pre-requisites students must pass 4PRO412 Introduction to Urban Policy and Planning Law before they can attempt APRO502 Planning Practice, and must pass APRO502 before attempting APRO604 Sustainability and Planning.

Award requirements
To qualify for the award of **BSc (Hons) Property and Planning** a student must have:

a)   Obtained at least 360 credits including:
        - passed 75 credits at Level Four or higher and achieved at least a condoned
           credit in each of the remaining modules worth 45 credits at Level 4; and
        - a minimum of 120 Credits at Level 5 or higher; and
        - a minimum of 120 credits at Level 6 or higher.

b)   attempted modules with a maximum value of 330 credits at Levels 5 and 6

c)   obtained a minimum of 90 credits in each set at Level 5 or higher, including a minimum of 45 credits in each set at Level 6 or higher.

Property set: 4PRO501, APRO501, 4PRO601, APRO602

Planning set: 4PRO512, 4PRO513, 4PRO516, APRO502, APRO503, APRO603, APRO604, 4PRO610

The class of the Honours degree awarded is decided by two criteria: the average of the best 105 credits passed at Level 6 being in the range of the class to be awarded, and the average of the next best 105 credits passed at Levels 5 and 6 provided the next best 105 credits passed are no more than one classification below this.

Support for Students
On arrival, an orientation programme will introduce students to the staff responsible for the course, the campus on which they will be studying, the Library and IT facilities and to the School Registry. Students will be provided with the Course Handbook, which provides detailed information about the course. Students are allocated a personal tutor who can provide advice and guidance on academic matters.

Learning support includes the Library which, across its four sites, holds print collections of 360,000 books, 1,600 journal subscriptions and substantial audio visual collections. Access to all resources including over 6,500 electronic resources (databases, e-journals, e-books, exam papers and links to recommended websites) is facilitated through Library Search, a new online service.

There are over 3,500 computers spread over the four University campuses available for students use. The University uses a Virtual Learning Environment called Blackboard where students can access course materials and communicate with staff and other students via message boards.

At University level, Services for Students provide advice and guidance on accommodation, financial and legal matters, personal counselling, health and disability issues, careers and the chaplaincy providing multi-faith guidance. The International Office provides particular support for international students. The University of Westminster Students' Union also provides a range of facilities to support all students during their time at the University.

Reference Points for the course

Internally

The course has been designed to take account of the University's mission to provide education for professional life and to meet the requirements of the University's policies on skills development and employability. The course structure meets the requirements of the University's framework for undergraduate modular courses and the academic regulations of the University. Teaching, Learning and Assessment strategy and takes into account the provisions of the University's Teaching, Learning and Assessment strategy.

Externally

The course has been designed to meet the requirements of the Royal Institution of Chartered Surveyors and to reflect the provisions of the QAA Subject Benchmark statement for Building and Surveying.

Quality Management and Enhancement

Course Management

Jeremy Till	Dean of School	MG15	Jtill@westminster.ac.uk
Jane Wright	Head of Department	M142	Wrightj@westminster.ac.uk
Mike Pain	Programme/Course Leader	M134	m.pain@westminster.ac.uk
Haris Middleton	Deputy Programme/Course Leader	M134	H.Middleton@westminster.ac.uk
Robin Crompton	Pathway Leader	M229	cromptr@westminster.ac.uk

Course approval, monitoring and review

The course was initially approved by a University Validation Panel. The Panel included internal peers from the University and external subject specialists from academia and industry to ensure the comparability of the course to those offered in other Universities and the relevance to employers. Periodic Course Review helps to ensure that the curriculum is up-to-date and that the skills gained on the course continue to be relevant to employers.

The course is monitored each year by the School to ensure it is running effectively and that issues which might affect the student experience have been appropriately addressed. Staff will consider evidence about the course, including the outcomes from each Course Committee, evidence of student progression and achievement and the reports from External Examiners, to evaluate the effectiveness of the course. The Annual Monitoring Sub-Committee considers the School action plans resulting from this process and the outcomes are reported to the Academic Council, which has overall responsibility for the maintenance of quality and standards in the University.

Student involvement in Quality Assurance and Enhancement

Student feedback is important to the University and student comment is taken seriously. Student feedback is gathered in a variety of ways. The most formal mechanism for feedback on the course is the Course Committee. Student representatives will be elected to sit on the Committee to represent the views of their peer group in various discussions. The University and the Students' Union work together to provide a full induction to the role of the Course Committee.

All students are asked to complete a Module Feedback Questionnaire at the end of each module. The feedback from this will inform the Module Leader on the effectiveness of the module and highlight areas that could be enhanced. The University also has an annual Student Experience Survey which provides valuable feedback about a range of University services.

Students meet with Review Panels when the periodic review of the course is conducted to provide oral feedback on their experience on the course. Student feedback from Course Committees are part of the Schools' quality assurance evidence base.

For more information about this course:
http://www.westminster.ac.uk/schools/architecture/property/bsc-property-and-planning

Please note – This programme specification provides a concise summary of the main features of the course and the learning outcomes that a student might reasonably be expected to achieve and demonstrate if s/he takes full advantage of the learning opportunities that are provided. This specification should be read in conjunction with the Course Handbook provided to students and Module Handbooks which provide more detailed information on the specific learning outcomes, content, teaching, learning and assessment methods for each module.