

MINUTES OF THE MEETING OF THE UNIVERSITY EXECUTIVE BOARD HELD ON TUESDAY 6 JANUARY 2026 IN ROOM RS109 REGENT STREET AND VIA MICROSOFT TEAMS

PRESENT:	Professor P Bonfield (Chair) Professor C Kalantaridis Professor A Linn	Professor C O'Connor K Patel I Wilmot (Deputy Chair)
IN ATTENDANCE:	K Cheyne	J Lamarque (Secretary)
APOLOGIES:	Professor D Anand	Professor C Dormor

25.91 ANNOUNCEMENTS

- 25.91.1 **Welcome:** The Chair welcomed all members and attendees to the meeting. Members noted that Kate Cheyne, Head of School, Architecture and Cities, attended on behalf of the Head of College - Design, Creative and Digital Industries.
- 25.91.2 **Apologies:** Apologies were noted as above.
- 25.91.3 **Declaration of interests:** Members did not declare any conflict of interest for the matters on the agenda.
- 25.91.4 **Requests to discuss starred items and business not on the agenda:** The Chair confirmed there were no requests to discuss starred items or items of business not on the agenda.
- 25.91.5 **Chair's business:** The Chair introduced the meeting agenda and spoke briefly about recent higher education related newspaper articles.

25.92 STAYING SAFE: BUSINESS CONTINUITY GROUP UPDATE

- 25.92.1 The University Secretary and Chief Operating Officer (USCOO)/Co-Chair, Staying Safe: Business Continuity Group informed members that the group had not met since the last UEB meeting and assured members that the University monitored IT systems over the whole Christmas/New Year period.

25.93 UEB MEMBERS TOP THREE PRIORITIES FOR 2026

- 25.93.1 All members gave an update of their top three priorities for 2026.

25.94 INTERNAL AUDIT STRATEGIC PLAN SIX-MONTHLY UPDATE

- 25.94.1 The Chair postponed the update to April 2026 due to the appointment of a new internal audit service provider.

25.95 STUDENT CONTINUATION UPDATE

- 25.95.1 The Deputy Vice-Chancellor did not have any further updates on student continuation since the last meeting on 16 December 2025.

25.96 MINUTES OF THE PREVIOUS MEETING, ACTIONS AND MATTERS ARISING

- 25.96.1 **APPROVED** Members confirmed that the minutes of the meeting held on 16 December 2025 (Document UEB 260106A) are an accurate record.
- 25.96.2 Members noted an update on actions and matters arising from previous meetings (Document UEB 260106B).

25.97 ANY OTHER BUSINESS

- 25.97.1 The Deputy Vice-Chancellor for Education informed members that the Office for Students released the Teaching Excellence Framework data over the Christmas period and confirmed that the University is above benchmark for continuation and completion and progression data has improved from 5.5 percentage points below benchmark to 2.7 points below.

25.98 PUBLIC INTEREST DISCLOSURE (WHISTLEBLOWING) POLICY

- 25.98.1 **AGREED** Members recommend the updated Public Interest Disclosure (Whistleblowing) Policy to the Audit and Risk Committee (Document UEB 260106C).

25.99 POST-OCCUPANCY EVALUATIONS

- 25.99.1 Members received the post-occupancy evaluation reports for Copland Level 3 and the Little Titchfield Street basement refurbishment (Document UEB 260106D).

25.100 DATES OF FUTURE MEETINGS

20 January 2026	26 May 2026
3 February 2026	9 June 2026
17 February 2026	23 June 2026
17 March 2026	6 July 2026 – UEB dinner
31 March 2026	7 July 2026 UEB away day
20 April – UEB dinner	28 July 2026
21 April – UEB meeting and away day	11 August 2026
12 May 2026	

Regular meetings are 10.30am to 12.30pm (unless alternative time stated above) in Room RS109, Regent Street and via Microsoft Teams.