

Title: Smoking Policy
Issue: 2

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Smoking Policy

1. All University premises are designated as no smoking, as described in the Smoke-free Regulations 2006.
2. Smoking is not permitted in any enclosed areas, whether internal or external, internal courtyards or in University vehicles.
3. Use of e-cigarettes is restricted in the same way as tobacco.
4. Smoking is also not permitted near the entrances to University Buildings. The aim of this is to allow staff, students and visitors to access and egress the buildings without being subjected to significant smoke and to prevent the ongoing problems of smoke ingress into offices and teaching spaces when windows are opened.
5. The disposal of refuse from smoking is the responsibility of the smoker. Smokers should be aware that enforcement action has been taken against individuals by the local authority.

6. Enforcement

All members of staff and students will be responsible for complying with this Policy. It is expected that all members of staff will take responsibility for dealing with any breaches they observe. The practical steps for dealing with breaches are as follows:-

The initial response to anyone noted to be smoking immediately outside/ inside a University building or vehicle will be to indicate the no-smoking signs, to ask the person to stop smoking or ask them to move to an outside area. Tell them an offence would be committed if they were allowed to smoke and they are breaking the law by smoking on premises or in a university vehicle. If the person refuses to stop smoking, contact Security. Persistent offenders will be subject to the published University disciplinary procedures or, in the case of a visitor/contractor, asked to leave the premises.

7. Smoking Cessation

Details of Stop Smoking Services will be made available including:

NHS Stop Smoking Services (free) - <http://smokefree.nhs.uk/> or telephone 0800 022 4332

Pharmacies often have staff who have been trained in smoking cessation techniques by the NHS.

Students who wish to give up smoking are encouraged to contact one of the two Student Health Centres (at Marylebone and Harrow campuses)

8. Bibliography

Smoke-free Regulations 2006