

Library laptop loans: terms and conditions

- You can borrow a laptop for 24 hours. A laptop borrowed on a Friday can be returned on Monday.
- You can borrow one laptop or one MacBook at a time.
- If there is a block on your library account or you have overdue books you won't be able to borrow.
- Laptop loans can be renewed only in person and with the laptop at the library counter.
- Laptops may be returned to the site library counter from which they were borrowed, during staffed hours.
- You must comply with the IT Security and Use Policy whilst using the laptop.
- You are liable for the cost of repair if the laptop is damaged whilst on loan to you.
- There is a charge of £600 if the laptop is lost or stolen whilst on loan to you.
- Late returns will result in a ban from borrowing any library material for the amount of time the laptop was late. Plus a semester-long ban from borrowing laptops and using the Library self-service machines.
- Failure to return a laptop after reasonable attempts have been made to contact you will result in disciplinary action and a charge of £600. You will be invoiced and the Finance department will use any means to recover the cost of the machine.