**COLLEGE OF LIBERAL ARTS AND SCIENCES**

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| ORIENTATION WEEK January 2020 |
| **Events for students in the School of Law** |
| * Corporate Finance Law, LLM * Entertainment Law, LLM * International and Commercial Dispute Resolution, LLM * International Commercial Law, LLM * International Law, LLM * Religion, Law & Society, MA |
| WELCOME TO WESTMINSTER |
| We are pleased that you have chosen to join the University of Westminster. This guide includes details that you will need for the events in Orientation Week, and contact details for key staff in the different subject areas. Orientation Week is designed to introduce you to the University, your course, other students starting their course with you, and the staff who will be teaching you. You will meet your personal tutors, with whom you can discuss your module choices, your timetable, and any other questions that you have. Course information, module information and reading lists will be supplied at these meetings. During the week you will attend a number of sessions that are organised to provide you with everything you need to start your course. It is essential that you go to these sessions, as the services and facilities we provide you depend on you being registered on our system.  Welcome to the University of Westminster, and we very much hope that you will enjoy studying here with us at Westminster Law School. |
| LLM and MA Course Team |

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| Wednesday 15 January 2020 | | |
| 12:00 – 12:15pm | **Welcome and Introduction to the Postgraduate Law Programme**  By Liz Duff, Head of School | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 12:15 – 12:30pm | **Introduction to the Registry**  By Registry Representative | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 12:30 – 12:45pm | **Introduction to the Academic English module**  By Richard Paterson | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 12:45-1pm | **Administration, Timetable & Introduction**  **By Dr Simon Newman** | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 1pm-1:45pm | **Lunch for students and staff**  A chance for you to meet and get to know other law students and tutors | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 1:45-3pm | **An Introduction to the English Legal System**  By Avis Whyte | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 3-3:30pm | **Coffee Break** | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 3:30-4pm | **Introduction to Library Services**  By Lorna Rosbottom | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |
| 4-5pm | **Introduction to OSCOLA (Oxford) Best Practice for Writing & Referencing**  By Lorna Rosbottom | **Room 3.09 A&B**  4-12 Little Titchfield Street W1W 7BY |

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| Thursday 16 January 2020 | | |
| 2:30-3:30pm | **Enrolment: Get your ID card** | Marylebone Campus  Chiltern Hall  35 Marylebone Rd  London NW1 5LS |
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| Friday 17 January 2020 | | |
| 12:30-3pm | **Meetings with course leaders**  Meet with your course leader and members of the postgraduate teaching team for your course, to discuss further issues arising from the introduction. Other module leaders will also be available to discuss option modules. In addition to discussing the mode of delivery of each module, you will have the opportunity to discuss personal tutoring, study skills, written assignments, and you will complete a number of administrative tasks relating to this. |  |
|  | **LLM International Commercial Law** | **Room G.02**  Riding House Street |
|  | **International and Commercial Dispute Resolution, LLM** | **Room 2.04**  Riding House Street |
|  | **LLM International Law** | **Room 3.12**  4-12 Little Titchfield Street W1W 7BY |
|  | **LLM Corporate Finance** | **Room 3.13**  4-12 Little Titchfield Street W1W 7BY |
|  | **LLM Entertainment Law** | **Room 3.14**  4-12 Little Titchfield Street W1W 7BY |
|  | **MA Religion, Law & Society** | **Room 3.15**  4-12 Little Titchfield Street W1W 7BY |
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| NB: Elements of the programme may be subject to minor modification | |  |

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| Key Contacts for Orientation Week |  |  |
| COURSE | NAME | CONTACT |
| International and Commercial Dispute Resolution, LLM | Richard Earle  Course Leader | [r.earle@westminster.ac.uk](mailto:r.earle@westminster.ac.uk)  020 3506 9631 |
| Corporate Finance Law, LLM | Ioannis Glinavos  Course Leader  Tareq Moqbel  Deputy Course Leader | [I.Glinavos@westminster.ac.uk](mailto:I.Glinavos@westminster.ac.uk)  020 3506 69573  [t.moqbel@westminster.ac.uk](mailto:t.moqbel@westminster.ac.uk)  020 3506 69239 |
| Entertainment Law, LLM | Chris Ellins  Course Leader  Danilo Mandic  Deputy Course Leader | [c.j.ellins@westminster.ac.uk](mailto:g.keramidas@westminster.ac.uk)  020 3506 9632  [d.mandic@westminster.ac.uk](mailto:d.mandic@westminster.ac.uk)  020 3506 69269 |
| International Commercial Law, LLM | Simon Newman  Course Leader  Catherine Pedamon  Deputy Course Leader | [s.t.newman@westminster.ac.uk](mailto:s.t.newman@westminster.ac.uk)  020 3506 9637  [c.pedamon@westminster.ac.uk](mailto:c.pedamon@westminster.ac.uk)  020 3506 9638 |
| International Law, LLM | Marco Roscini  Course Leader  Emma McClean  Deputy Course Leader | [m.roscini@westminster.ac.uk](mailto:m.roscini@westminster.ac.uk)  020 3506 9629  [E.Mcclean@westminster.ac.uk](mailto:E.Mcclean@westminster.ac.uk)  0203506 69582‬ |
| Religion, Law & Society, MA | Sylvie Blacquet  Course Leader | [S.Bacquet01@westminster.ac.uk](mailto:S.Bacquet01@westminster.ac.uk)  020 3506 9525 |
| **Fitzrovia Registry Office**  1st Floor  115 New Cavendish St  W1W 6UW | | [fitzregistry@westminster.ac.uk](mailto:fitzregistry@westminster.ac.uk)  0207 911 5884 |

Academic staff contact details are available at [www.westminster.ac.uk/academic-staff](file:///C:\Users\MATTHESA\Documents\Sam\Enrolment\Sept%202019\Orientation%20Timetables\LAS\www.westminster.ac.uk\academic-staff)

Contact details for other key University services and administrative offices can be found at

[www.westminster.ac.uk/key-contacts](file:///C:\Users\MATTHESA\Documents\Sam\Enrolment\Sept%202019\Orientation%20Timetables\LAS\www.westminster.ac.uk\key-contacts)

After Enrolment students can access the **Postgraduate Law Organisation** on *Blackboard* at <https://learning.westminster.ac.uk/>

**University Calendar** with dates is at:

<https://www.westminster.ac.uk/study/current-students/resources/university-calendar>

**Essential Westminster** is the University's student handbook and all new students will receive copies at their enrolment sessions. You can also download a PDF version of the guide at [www.westminster.ac.uk/essential-westminster](file:///C:\Users\MATTHESA\Documents\Sam\Enrolment\Sept%202019\Orientation%20Timetables\LAS\www.westminster.ac.uk\essential-westminster) The guide provides an introduction to the University, its services and resources, with links to more detailed online information.

The **Current Students** webpage is your main gateway to the University's online resources. The latest news and events are also published here, so make sure you visit the page regularly to keep up to date with what's going on at the University. The webpage can be found at [www.westminster.ac.uk/students](file:///C:\Users\MATTHESA\Documents\Sam\Enrolment\Sept%202019\Orientation%20Timetables\LAS\www.westminster.ac.uk\students)