

Employer partners for apprenticeship programmes for September 2024 entry

This document outlines the University of Westminster's criteria for selecting employer partners for its apprenticeship programmes.

The University's criteria for employer partners for entry onto apprenticeship programmes that start in September 2024 are:

- Availability of a place on the employer's chosen apprenticeship programme or programmes.
- Employer partners must support apprentices in line with the ESFA's eligibility requirements <https://www.gov.uk/guidance/apprenticeship-funding-rules>
- Employer partners must ensure that the apprentice will gain exposure to all the Knowledge, Skills and Behaviours (KSBs) of their apprenticeship standard within the workplace during the duration of the apprenticeship.
- Employer partners must engage in training opportunities provided by the University to mentors and apprentices throughout the duration of the apprenticeship.
- Employer partners are asked to provide feedback around training needs to support the development of curriculum content for the apprenticeship and new apprenticeship programmes.
- Employer partners must be prepared to meet with the ESFA and/or Ofsted as required during audits or inspections of the University's apprenticeships provision.
- Where the employer has an apprentice already on an apprenticeship programme at the University, the employer must have proven their commitment to engaging with progress reviews, providing relevant and regular Off the Job training opportunities and supporting End Point Assessment preparation and achievement.

The University of Westminster reserves the right to select an employer partner at its absolute discretion. There is no appeals process for employers who are not selected by the University as an employer partner.

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