

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 28 NOVEMBER 2018 IN ROOM CH1.14 CAVENDISH HOUSE, UNIVERSITY OF WESTMINSTER, 101 NEW CAVENDISH STREET.

PRESENT: Mrs D Yeo (Interim Chair) Ms V James
Mr J Begg Mr G Morley
Ms C Bernard Mr P Murphy
Dr P Bonfield Miss L Naseem (UWSU)
Mr D Cheeseman (Deputy Chair) Mrs H Owen
Mr G Davies Ms L Phillips
Dame K Dunnell The Venerable Canon D Stanton
Dame M Hogg Ms P Wales
Professor A Hughes Mr S Wylie

IN ATTENDANCE: Mr J Cappock (Company Secretary) Ms F Nieboer (KPMG)
Professor R Dannreuther Mr I Wilmot
Mrs E McMillan (Clerk)

APOLOGIES: Mr C Barnes Mr M Smith

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** The minutes of the Annual General Meeting held on 22 November 2017 (Document AGM 181128A) were agreed as a correct record.

4. REPORT AND FINANCIAL STATEMENTS 2017-18

4.1 **APPROVED** The Annual Report and the Financial Statements for the year ended 31 July 2018 (Document AGM 181128B) were received, considered and approved, following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 **RESOLVED** The meeting resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the reporting cycle for the year ending 31 July 2019 (Document AGM 181128C).

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.