

APPROVED

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 27 NOVEMBER 2019 IN ROOM CH1.14 CAVENDISH HOUSE, UNIVERSITY OF WESTMINSTER, 101 NEW CAVENDISH STREET.

PRESENT:	Mrs D Yeo (Interim Chair) Ms C Bernard Dr P Bonfield Mr N Catterall Mr D Cheeseman (Deputy Chair) Dame K Dunnell Mr G Morley Mr P Murphy	Mrs H Owen Ms L Phillips Professor F Ross Mr M Smith Ms P Wales Ms MX Wang Mr S Wylie
IN ATTENDANCE:	Mr J Cappock (Company Secretary) Professor R Dannreuther Mr D Gibbs (KPMG)	Mrs E McMillan (Clerk) Mr I Wilmot
APOLOGIES:	Mr I Alzaid, UWSU Mr J Bairamian Mr C Barnes Mr G Davies Dame M Hogg	Professor A Hughes Ms V James Professor G Meikle Ms F Nieboer, KPMG (attendee) The Venerable Canon D Stanton

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** The minutes of the Annual General Meeting held on 28 November 2018 (Document AGM 191127A) were agreed as a correct record.

4. REPORT AND FINANCIAL STATEMENTS 2018-19

4.1 **APPROVED** The Annual Report and the Financial Statements for the year ended 31 July 2019 (Document AGM 191127B) were received, considered and approved, following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 **RESOLVED** The meeting resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the reporting cycle for the year ending 31 July 2020 (Document AGM 191127C).

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.