

APPROVED

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 22 NOVEMBER 2017 IN ROOM CH1.14 CAVENDISH HOUSE, UNIVERSITY OF WESTMINSTER, 101 NEW CAVENDISH STREET.

PRESENT: Mr S Hart (Chair) Professor G Megson
Mr C Barnes Mr P Murphy
Mr J Begg Ms L Neil
Mr D Cheeseman Ms H Owen
Mr G Davies Mr M Smith
Dame K Dunnell Ms F Thompson (UWSU)
Mr A Ganguli Ms C Valeur
Dame M Hogg Mrs D Yeo

IN ATTENDANCE: Ms C Bernard (Observer) Professor A Hughes
Mr J Cappock Mrs E McMillan (Clerk)
Professor R Dannreuther Mr I Wilmot
Ms K Hayes

APOLOGIES: Mr D Batchelor Mr G Morley
Mr D Gibbs (KPMG) Ms F Nieboer (KPMG)
Mr T Hope Mr J Wates

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** The minutes of the Annual General Meeting held on 23 November 2016 (Document AGM 171122A) were agreed as a correct record.

4. REPORT AND FINANCIAL STATEMENTS 2016-17

4.1 **APPROVED** The Annual Report and the Financial Statements for the year ended 31 July 2017 (Document AGM 171122B) were received, considered and approved, following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 The findings and the recommendation of the University's recent external audit tender exercise were received (Document AGM 171122C).

5.2 **RESOLVED** The meeting resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the reporting cycle for the next three reporting years ending 31 July 2018, 31 July 2019 and 31 July 2020.

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.