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| PG Dip/MA Urban & Regional Planning (Full & Part Time)  ORIENTATION TIMETABLE | |
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| Hello and welcome to the MAURP course.  The start of the new academic year is always an exciting time. We look forward to welcoming you to MA Urban and Regional Planning at orientation on Thursday, 12 September 2019. I am enclosing a copy of the provisional programme for this period.  Looking forward, we can make plans to build on your existing knowledge. Teaching starts on Tuesday 24 September. Full-time students will also have classes on Wednesdays starting on 25 September. The academic day is from 10:00 to 17.00. Full details of your timetable will be provided at orientation.  The course includes a compulsory field trip in the second week of November (2- 9 November inclusive TBC). I am enclosing further details about the field trip. Please ensure that you bring the passport details specified to your induction.  I attach a copy of our pre-course reading list to assist you in gaining the knowledge and skills you require, Also a Student Information Form to be completed and brought you your induction.  We look forward to meeting you on 12th September but in the meantime, on behalf of myself and the course team, I wish you an enjoyable summer and every success with your future studies at the University of Westminster.  Robin Crompton ([cromptr@westminster.ac.uk](mailto:cromptr@westminster.ac.uk))  Course Leader: MA Urban and Regional Planning | |
| |  |  |  | | --- | --- | --- | | **Morning, Thursday 12 September 2019 – All students** | | | | **Time** | **Event** | **Location** | | **10:30** | Introduction to the MAURP Course. Course Leader: Robin Crompton & Dr Johannes Novy, Senior Lecturer in Planning | M212, Marylebone Building, 35 Marylebone Road NW1 5LS | | **10:45** | **Introductions** | M212, Marylebone Building | | **11:00** | **Setting Personal Learning Objectives** | M212, Marylebone Building | | **12:00p** | **Marylebone Campus Registry** | M212, Marylebone Building | | **12:15** | **Tour of Campus** |  | | **12:30** | **Library Tour** |  | | 13:00 | BREAK |  |   **On Thursday, 12 September (am) there will be a general introduction to the Course. This will include information about studying at the University and about the facilities available to you at Westminster.**   |  |  |  | | --- | --- | --- | | **Afternoon, Thursday 12 September 2019 – All students** | | | | **Time** | **Event** | **Location** | | **14:00** | **MA URP Enrolment** | **Marylebone Campus** | | **15:00** | **Welcome from Assistant Head – Bill Erickson, School of Architecture and Cities**  **Meet the Teaching Staff** | M212, Marylebone Building | | **15:30** | **The Course in More Detail –**  **Course handbook, academic calendar, course regulations and personal tutoring.** | M212, Marylebone Building | | **16:15** | **Discusssion**  **What is planning for? What makes good places?** | M212, Marylebone Building | | **17:00** | **Field Trip** | M212, Marylebone Building |   **On Thursday, 12 September (pm) you will enroll formally onto the course and later in the afternoon there will be a chance to meet some of the key staff and learn about the culture of the school. This will include essential information about the course and the University.**   |  |  |  | | --- | --- | --- | | **Friday, 13 September 2019 – MAURP FULL TIME STUDENTS ONLY** | | | | **Time** | **Event** | **Location** | | **10:30** | **Introduction to the MAURP Dissertation** | **M205, Marylebone Building** | | **12:00** | **BREAK** |  | | **13:00** | **Introductory Induction Visit to LB Camden & Kings Cross** | **Meet in M205, Marylebone Building** |   **On Friday, 13 September there are 2 specific events for the full-time students only – introducing you to the requirements of your dissertation and undertaking a site visit to Kings Cross and Somers Town considering some of the issues discussed in the course.**   |  |  |  | | --- | --- | --- | | **Tuesday, 24 September 2019** | | | | **Time** | **Event** | **Location** | | **10:00am** | **Teaching on Module: Planning Theory & Practice begins.** | **Tbc in orientation sessions** |   **For Part-time students, teaching normally takes place between 10:00-17:00 on Tuesdays.**  **For Full-time students, teaching takes place between 10:00-17:00 on Tuesdays and Wednesdays.** | |
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| ADDITIONAL INFORMATION  |  | | --- | | **Field Trip: 2 - 9 November 2019 (Dates and Location to be confirmed)**    The field trip is a compulsory module and forms an integral part of the taught course. The trip will develop your ability to observe and analyse urban form in a structured way. The trip enables students to develop skills which will help students to perform better in other modules. Student feedback over many years has demonstrated that it is a highly valuable part of the student experience.    Visiting a foreign city enables students to look at the impact of planning policy and design solutions in a differing cultural setting helping them question their own preconceptions about appropriate approaches to planning policy and models for design.    As well as providing the opportunity to learn new skills the field trip provides an opportunity to build good working relationships with staff and other students.    You will be required to produce an annotated sketchbook, which is assessed. To be awarded your MA you must pass the field trip module, but the mark for this module does not contribute to the final mark for your degree. Further information will be provided at induction. | | |
| **PLEASE COMPLETE THE FOLLOWING FORMS, AND EITHER RETURN THEM TO ME (**[**cromptr@westminster.ac.uk**](mailto:cromptr@westminster.ac.uk)**) OR BRING THEM WITH YOU ON ORENTATION DAY:**  **7PLAN009W PLANNING FIELD TRIP 2019/2020**  **STUDY VISIT TO PORTUGAL: During the period Saturday, 2 November TO**  **Saturday, 9 November 2019 (EXACT DATES WILL BE CONFIRMED ON ORIENTATION DAY)**  URGENT  If you are an international student and require a Visa to travel to Portugal it is your responsibility to obtain the appropriate visa prior to travel – we will provide the necessary documentation from the University to support your application. This can take up to 8 weeks. Contact me immediately.  **PERSONAL INFORMATION REQUIRED** - All details below need to be as they appear in your passport.  **Title** (eg Mr Mrs Ms Miss):  **First Name:**  **Middle Name:**  **Family Name:**  **Gender (M/F):**  **Passport Number:**  **Date of Issue:**  **Place of Issue:**  **Date of Expiry:**  **Date of Birth:**  **Nationality** (eg British):  **Code of Issuing State** (eg GBR):  Please return this information to me either by e-mail: cromptr@westminster.ac.uk or on the Orientation Day by 18.00 on Thursday,12 September 2019.  Many Thanks  DAVID MATHEWSON/ROBIN CROMPTON (Field Trip Co-ordinators) 10/06/19  Room M226, School of Architecture and Cities,  Marylebone Campus,  35 Marylebone Road,  London NW1 5LS  **PG Dip/MA URBAN AND REGIONAL PLANNING & PG Cert SPATIAL PLANNING 2019/2020**  Dear New Student  Please could you complete the form below and either email it to me: **cromptr@westminster.ac.uk** or bring it with you on the Enrolment Day – Thursday, 12 September 2019.  Unfortunately, the academics running the course and modules do not have access to this information, due to the University’s policy on data protection and the recently implemented General Data Protection Regulation; therefore, to ensure that we can hit the ground running when we deliver the course we need this information.  Thank you  Robin Crompton, PG Dip/MA Urban and Regional Planning Course Leader  **STUDENT INFORMATION REQUIRED -**   |  |  | | --- | --- | | ***Title*** *(eg Mr Mrs Ms Miss):* |  | | ***First Name:*** |  | | ***Family Name:*** |  | | ***Course Attending*** *– Circle your course* | *PG Dip PT/ MA URP FT/ MA URP PT/ PGCert Spatial Planning* | | ***Full Time:*** *Previous Undergraduate degree and year awarded* |  | | ***Part Time:*** *Post held:* |  | | *Employer* |  | | *Years of Experience:* |  | | *Is this employer sponsoring you to complete the course?* | *YES NO* | | ***All:*** *Professional Skills* |  | | *Do you have any technical drawing skills, or any experience using CAD software?* | *YES NO*  *If YES, please explain:* | |  | *Thank you*  *Robin* |   We will only use this information with regard to the academic aspects of the course. It will not be shared with any third parties. It is also optional whether you provide this information.  RNC 10/06/19 | |
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