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| ORIENTATION WEEKMSC PROJECT MANAGEMENT (BLOCK MODE) |
| HEAD OF SCHOOL WELCOMEA warm welcome to all of you! You are now part of a friendly, supportive and diverse student community in the heart of London, a truly global city. Your course is based in the School of Applied Management a constituent part of Westminster Business School. The School prides itself on offering courses which combine rigorous academic study with a range of practical and evidence-based skills to enable you to operate effectively in a complex and rapidly changing world. We want to work with you to develop the expertise and confidence needed to build a rewarding career.Becoming a university student presents you with an exciting challenge and I urge you to make the most of your time with us and take advantage of everything that comes your way, in that way you will enhance your experience with us and add value to your future career. I wish you the very best at the start of your journey with Westminster.**Jane Wright****Head of School of Applied Management** |
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| **Tuesday 17th of September 2019** |
| **Time** | **Event** | **Location** |
| **6:00 pm -7:00 pm**  | Introduction to the Course*All the key information you need to know about your course* | M321Marylebone Campus35 Marylebone Road London NW1 5LS |
| **7:00 pm -7:30 pm** | **School of Applied Management (SAM) Welcome*****Welcome from Head of School, Library and Student Services*** | Hogg Lecture TheatreMarylebone Campus |
| **7:30 pm – 8:30 pm** | Enrolment*This is where you formally join the University, receive your ID card.* | Marylebone Campus |

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| **Thursday 19th of September 2019****10:00 – 16:00 Student Union Fair, Ambika P3** |
| **Time** | **Event** | **Location** |
| **7:00 pm - 8:00 pm**  | **Academic Writing**  | **C279****Marylebone Campus** |

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| **Friday 20th of September 2019****10:00 – 16:00 Student Union Fair, Ambika P3** |
| **Time** | **Event** | **Location** |
| **10:00 am – 11:00 am**  | **The Project Management Profession** ***Introduction to professional bodies: Project Management Institute, Association of Project Management and Agile Business Consortium***  | **M303****Marylebone Campus** |

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| READING LISTRecommended pre-course reading to prepare for your studies in Project Management. Note: that there is no need to buy these books at this stage – they should be available from libraries. Bent Flyvbjerg, 2014, "What You Should Know about Megaprojects and Why: An Overview," *Project Management Journal*, vol. 45, no. 2, April-May, pp. 6-19, DOI: 10.1002/pmj.21409 Ralf Müller and J. Rodney Turner (2010), Project-Oriented Leadership, Gower, ISBN 978-0-566-08923-7Official project management profession websites: [www.pmi.org](http://www.pmi.org), [www.apm.org.uk](http://www.apm.org.uk), [www.agilebusiness.org](http://www.agilebusiness.org/) Note that there is no need to buy these books – they should be available from libraries and some will be provided.  |