

MA Management

PART-TIME

Congratulations on being accepted onto MA Management. We look forward to working with you and we will endeavour to ensure that your time with us will be creative, exciting and fulfilling.

On the attached pages you will find details of your time with us at the start of the year. During Orientation week we will go through the course programme with you in detail. We have arranged a number of activities to help you settle in and prepare for your time with us. This will include familiarising you with workspaces, who you will be working with, the campus and its community before you start the formal, scheduled learning weeks.

We appreciate that it may be difficult for you to attend all the events because of work commitments, but it would be helpful to you if you come to as many as possible. It is important, however, that you do attend the following:

Enrolment, School induction + social networking event, Introduction to the course

Teaching starts in the week commencing 24 September. You will receive more details about your programme of study during the orientation events.

There is a weekend residential from 19 to 21 October. We will give you more details about this at orientation. Attendance is required as the activities undertaken will support your assessments in the Managers and Organisations module. If this may be an issue please speak with the Course Leader at Induction/Orientation.

In your first year of study you will have your Business Research Methods during June; still following the afternoon/evening Thursday model.

Contact details for key University services and administrative offices can be found at the following link: www.westminster.ac.uk/key-contacts. Academic staff contact details are also available at www.westminster.ac.uk/academic-staff.

Essential Westminster is the University's student handbook and all new students will receive copies at their enrolment sessions. The guide provides an introduction to the University, its services and resources, with links to more detailed online information. You can also download a PDF version of the guide at www.westminster.ac.uk/essential-westminster.

The 'Current students' webpage is your main gateway to the University's online resources. The latest news and events are also published here, so make sure you visit the page regularly to keep up to date with what's going on at the University. The webpage can be found at www.westminster.ac.uk/students.

If you have any queries, please do not hesitate to contact me at the email address below.

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MA Management PT

POSTGRADUATE ORIENTATION WEEK 2018

During this first week with us you will attend a number of sessions that will provide you with the information and resources you will require to begin your studies. It is essential that you attend each of these sessions to ensure you receive all relevant material, such as your student ID card, module selection and timetable, and details of where to access the resources you will need. Please bring something with which you can take notes.

TUESDAY 18 SEPTEMBER 2018		
6 – 6.30pm	Enrolment	Chiltern Hall
6.30 – 7pm	Welcome from the Director of PG Studies	Hogg Lecture Theatre
7 – 8pm	Introduction to Course Keith Patrick and Nuala OSullivan	C415 4th floor Chiltern Building
8 – 9pm	PG Social Event	MG28 Ground floor Marylebone

WEDNESDAY 19 SEPTEMBER 2018		
6 – 9pm	Study Skills Nuala OSullivan	M207 2 nd floor Marylebone Building

THURSDAY 20 SEPTEMBER 2018		
6 – 7.30pm	Business Maths Talal Kadhim	Cayley Lecture Theatre Ground floor Luxborough Building

NB: Elements of the programme may be subject to minor modification