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| **COLLEGE OF LIBERAL ARTS AND SCIENCES** |
| **ORIENTATION WEEK SEPTEMBER 2019**Events for students in the Westminster Law School* LLM and Postgraduate Diploma in Legal Practice (Full Time students)
 |
| Welcome to the LPC at WestminsterWe are pleased that you have chosen to study at the University of Westminster and look forward to helping you succeed in your career as a solicitor. The course starts with the consideration of some of the foundation skills that are needed throughout the course. You will be attending at the start more frequently than normal. On the first day (Monday 9th September) we will be issuing you with many of the books and manuals you will need for Stage 1 of your studies. So, it is highly recommended that you bring with you a sturdy case/bag, preferably with wheels, to transport the books home more easily. The foundation course begins with a number of lectures in Room 307 but we will move on to apply that knowledge in small group sessions. |
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| **Monday 9th September** |
| **Time** | **Event** | **Location** |
| **9am – 10am** | **Enrolment for FT LPC students****then make your way to the Law School** | **MARYLEBONE CAMPUS** **Room MG23** 35 Marylebone RoadLondon NW1 5LS |
| **11-12** | **Welcome from the course director** | **Room 307 (third floor)**4-12 Little Titchfield Street |
| **12-1** | **Student Experience & Employability** | **Room: 307**4-12 Little Titchfield Street  |
| **2-3.15** | **Professional Conduct & Regulation and Financial Services**  | **Room 307** |
| **3.30-4.30** | **VAT** | **Room 307** |
| **4.30 onwards** | **Collection of books**  | **Room 309** |

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| **Tuesday 10th September** |
| **Time** | **Event** | **Location** |
| **10-10.30** | **Introduction to Blackboard** | **Room 307** |
| **10.30-12.00** | **Practical Legal Research** | **Room 307** |
| **12.15 – 1.15** |  **Interviewing & Advising** | **Room 307** |
| **2.15 -3.15** | **Wills & Administration of Estates** | **Room 307** |

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| **Wednesday 11th September** |
| **Time** | **Event** | **Location** |
| **11-1** | **Professional Conduct or Interviewing Small Group Session** | **Third floor base rooms**4-12 Little Titchfield Street |
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| **2 – 4** | **Professional Conduct or Interviewing Small Group Session** | **Third floor base rooms**4-12 Little Titchfield Street |

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| **Thursday 12th September** |
| **Time** | **Event** | **Location** |
| **10.30-11.30** | **Property Law & Practice** | **Room 307** |
| **11.45 -1.00** | **Income Tax** | **Room 307** |
| **2.15-3.30** | **Civil Litigation Introduction** | **Room 307** |
| **4 - 5** | **Careers** | **Room 307** |

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| **Friday 13th September** |
| **Time** | **Event** | **Location** |
| **11.30-12.30** | **Drafting** | **Room 307** |
| **1.30-2.30** | **Business Law & Practice** | **Room 307** |
| **2.45-3.45** | **Practical Legal Research & Writing** | **Room 307** |
| **4-5.15** | **Accounts** | **Room 307** |
|  | **Drinks** |  |
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| **Monday 16th September**  |
| **Time** | **Event** | **Location** |
| **10.30-1** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |
| **2-4.30** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |

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| **Tuesday 17th September** |
| **Time** | **Event** | **Location** |
| **10.30-1** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |
| **2-4.30** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |

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| **Wednesday 18th September** |
| **Time** | **Event** | **Location** |
|  | **Private study** |  |

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| **Thursday 19th September** |
| **Time** | **Event** | **Location** |
| **10.30-1** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |
| **2-4.30** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |

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| **Friday 20th September** |
| **Time** | **Event** | **Location** |
| **10.30-1** | **Small Group Session – Subject Depending on Group** | **Third floor base rooms**4-12 Little Titchfield Street |
| **2-3.15** | **Capital Gains Tax** | **Room 307** |
| **3.30-4.30** | **Solicitors Accounts** | **Room 307** |

NB: Elements of the programme may be subject to minor modification  |
| ADDITIONAL INFORMATION

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| KEY CONTACTS FOR ORIENTATION WEEK |  |  |
| CONTACTS | NAME | TEL | EMAIL |
| Course Administrator | Miles Macleod | 020 350 65017 | lpcadmin@wmin.ac.uk |
| Course Director  | David Stewart | 020 350 69563 | steward@wmin.ac.uk |

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