

UNIVERSITY OF LEADING THE WAY WESTMINSTER

Dear Landlord,

Thank you for registering your interest in our Housing List. If you wish to advertise your property with us then please complete our landlord registration form and return it to us. We prefer the replies via scanned email to landlords@westminster.ac.uk, but if you prefer you are welcome to post it to us using the address indicated on the form.

In order to advertise we require the following information:

- Proof of ownership or lease agreement which confirms you are legally permitted to rent the property to others. You can access this information through the Land Registry www.landregistry.gov.uk. Please visit their website to perform a search for your property and send us the download document via email. We cannot advertise your property until you have provided this information.
- An up to date gas safety certificate if you have gas in the property.
- HMO licenses from your local Council where appropriate. We also reserve the right to arrange an inspection of your property before we advertise.

We believe that our students view their accommodation as part of their overall 'student experience'. We therefore take our responsibilities seriously and if we feel that any property is not up to standard we reserve the right not to advertise it. That said, we value our relationship with our landlords and look forward to working together in the future.

If you have any questions please email landlords@westminster.ac.uk, or call us on the details below

Kind Regards

Student Accommodation Team

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