

UNIVERSITY OF WESTMINSTER SCHOLARSHIP PROGRAMME GLOBALLY ENGAGED RESEARCH DOCTORAL SCHOLARSHIP SCHEME APPLICATION FORM 2026/2027

PART A: *to be completed by the doctoral researcher:*

Name:

Student ID:

School:

Start date of Doctoral programme:

Year of study:

University Email address:

Mode of attendance: Full-time/part-time/distance-learning/writing up *(delete as appropriate)*

Funding Status: Self-Funded/Funded/Partially Funded *(delete as appropriate)*

If funded, please specify the name of your studentship:

Doctoral Project title:

Please complete **only** the section below which corresponds to the category of funding for which you are applying:

1. **Conference details (where you have been selected to present your research):** Please provide a copy of the programme and evidence of your contribution.

Title of conference:

Organising body:

Venue:

Dates:

2. **Training Course/Workshop details:** Please provide details of the activity (including date, location and URL if possible) and how this develops and enhances research method skills.

3. **Organisation of Seminars and Conferences:** Please provide details of the activity, including date and location, and how this helps to foster and develop our research community.

4. **Doctoral Researcher led training/development:** Please provide details of the activity, including date and location, and how this will offer a specific piece of training or development activity that is not on offer at Westminster.

Case for support: (maximum of 500 words) - Please demonstrate the particular relevance of the activity to your programme of study and the specific benefits to be gained. This should be persuasive and include justification for the resources requested.

Total Sum requested: £ (For foreign currency items, convert to GBP (£) and show exchange rate used, or claim sterling charged to credit card). Where applicable VAT should be included in the total amount requested.

Expense type	Breakdown of costs – <i>please itemise each cost e.g. Hotel for 2 nights - £150 (£75 per night).</i>	Total costs in this category (£)	<i>List the</i>
International Travel e.g. flights, train			
Internal travel costs – number of trips and method of transport			
Accommodation type and nightly rate (N.B. This should not exceed a max. £100 per night).			
Fees e.g. conference registration, courses registration			
Other			
Total Sum Requested (£)			

items, with costs, for which funding is sought (e.g. registration fee, travel, accommodation, etc):

Declaration:

Please tick the boxes below

I enclose:

The Conference programme (if relevant)

☐

Evidence that I shall be presenting my work at the Conference (if relevant)

☐

Training/Workshop agenda (or similar evidence) (if relevant)

☐

Applicant's electronic signature:

Date:

Please email your completed form to your Director of Studies. Once they have completed Part B and returned the form to you, please send the form to your PhD Coordinator for the completion of Part C. Once Parts A, B and C have been completed, please email your form and supporting documentation to graduateschool@westminster.ac.uk

Please note that sign off by your DoS and PhD Coordinator does not mean that your application has been approved. Final ratification requires Graduate School approval.

PART B: *to be completed by the applicant's Director of Studies, to confirm that:*

- ☐ The proposed conference/course falls within the remit of the doctoral research
☐ Doctoral Researcher progression is on track for timely completion

Statement of support (maximum of 300 words):

Director of Studies: Date:

Once complete please return to the applicant who will need to send it to their PhD Coordinator for completion. Alternatively, you can send it directly onto the PhD Coordinator if you would prefer. Where the PhD Coordinator is also on the Supervisory Team please send the application to the Assistant Head of College - RKE.

PART C: *to be completed by the PhD Co-ordinator*

Statement of support from School to confirm that:

- ☐ The application has the support of the School **OR**;
☐ The application does not have the support of the School, please provide a reason:

☐ There are no outstanding APRs (i.e. doctoral researcher has met own APR deadline; no outstanding remedial action)

PhD Coordinator Date:

Once completed, please return this application to the doctoral researcher.

FOR GRADUATE SCHOOL USE ONLY

PART D: *to be completed by the Graduate School Board*

Decision

GSB Chair: Date: