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| Foundation in Art & DesignORIENTATION TIMETABLE |
| COURSE LEADER – Elizabeth Allen & peter dukes / HEAD OF SCHOOL – gregory sporton |
| **WELCOME****Foundation in Art and Design**Congratulations on being accepted onto the Foundation in Art and Design Programme. You join us for a year of creative exploration across our disciplines, designed to lead you towards progression onto your chosen degree. My colleagues and I look forward to working with you over the next few years and we hope that your time with us will be inspiring, exciting and fulfilling.During Orientation week we have arranged a number of activities to help you settle in and prepare for your time with us. These will include: familiarising you with workspaces; who you will be working with; the campus and its community – before you start the formal, scheduled learning weeks. We will also give you some key information and introduce the Foundation programme schedule. We have included a short list of books and other resources to help you get a good start in your studies pre-arrival, as well as a note on equipment and materials. If you are extra keen, don’t worry, there will be plenty more later! If you have any queries, please do not hesitate to contact me at the email address below.Best wishes and welcome to University life. We look forward to seeing you in September.Elizabeth Allen / Peter DukesFoundation Programme Leadersallene@westminster.ac.uk / dukesp@westminster.ac.ukThe Programme provides a Foundation year for the following three-year degree courses:BA AnimationBA Contemporary Media Practice BA Fine Art Mixed Media BA Graphic Communication DesignBA Illustration and Visual CommunicationBA Photography Please note: for most activities you will all be together, but you will attend different School Welcome meetings. Please enrol with the level 4 students from your host course as detailed below. |
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| **MONDAY 16th SEPTEMBER** |
| **Time** | **Event** | **Location** |
| **11:00** | **Meet the Foundation in Art and Design team – students and staff** | **ELG.03,Harrow Campus,HA1 3TP** |
| **13:30 – 14:00** | **Welcome Meeting, followed by Enrolment for the following degrees:****BA Contemporary Media Practice with Foundation****BA Fine Art Mixed Media with Foundation****BA Photography with Foundation** | **Auditorium, then Forum for Enrolment after welcome meeting.** |

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| **TUESDAY 17th SEPTEMBER** |
| **Time** | **Event** | **Location** |
| **10:00** | **Practical: Alien Invasion! (exploring Harrow campus)** | **ELG.03** |
| **13:00** | **Welcome Meeting, followed by Enrolment for the following degrees:****BA Animation with Foundation****BA Graphic Communication Design with Foundation****BA Illustration and Visual Communication with Foundation** | **Auditorium, then Forum for Enrolment after welcome meeting.** |

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| **WEDNESDAY 18th SEPTEMBER** |
| **Time** | **Event** | **Location** |
| **11:00–16:00** | **Arrivals Fair (optional event)** | **Harrow Campus** |

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| **THURSDAY 19th SEPTEMBER** |
| **Time** | **Event** | **Location** |
| **11:00-16:00** | **Trip to London Galleries and Practical task** | **TBC** |

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| **FRIDAY 20th SEPTEMBER** |
| **Time** | **Event** | **Location** |
| **11:00** | **What you need to know:** **key information for your studies** | **ELG.03**  |
| **14:00** | **Meet your Personal Tutor** | **ELG.03 + 2 other E block rooms (capacity 30 each)** |

**Orientation activities will continue through the following weeks. The schedule for this will be confirmed in week beginning 16th September** |
| **READING LIST****Books**You will be provided with reading lists for each module and will learn to find texts relevant to your work and areas of interest. The following are some ideas if you would like to explore and read around the subject – it is not essential for you to either buy them or read them before you begin. All are available in the library either as books or online. You are encouraged to explore the library on arrival for relevant journals and publications.Mann, S. (2011), Study Skills for Art, Design and Media Students, Harlow: PearsonPipes, A. (2008), Foundations of Art and Design (2nd Edition), London: Lawrence KingWilde, J and Wilde, R. (2014), The Process: A New Foundation in Art and Design, London: Lawrence King**On the Web:**Animation Blog: <https://westminsteranimation.wordpress.com/>Contemporary Media Practice (CMP) Showreel: <https://www.youtube.com/watch?v=i-AkNT0odIQ>CMP Facebook: <https://www.facebook.com/cmpwestminster/>Graphic Communication Design (GCD): <http://gcdw.info/>The D&AD New Blood Festival (students from Graphic Communication Design and Illustration and Visual Communication exhibit every year): <https://www.dandad.org/en/d-ad-new-blood-festival/>The Westminster photography site: <http://www.westminsterphotography.co.uk/>Fine Art Mixed Media Instagram feed: <https://www.instagram.com/FINEARTMIXEDMEDIA/> |
| ADDITIONAL INFORMATION |
| EquipmentWhat we provide and what is essential for you to provide yourself **Facilities and equipment**You will have access to the facility centres for the following on the Harrow site - * Photographic studios and media stores to borrow cameras and equipment for still and moving image and drawing tablets
* 3D workshops wood / metal / resins / ceramics / laser cutting
* Printmaking studio for intaglio and silkscreen paper printmaking and textile printmaking
* Figure drawing takes place within your studio space or other on-campus rooms
* Animation labs and rostrum camera rooms
* There are mac computers in the library and in several other computing rooms

**Digital technology** Whilst you can borrow laptops on a 24hour loan, it is preferable to have your own laptop. If you are unsure what to purchase our technical support team will advise you once you have enrolled, and as a student you will get a student discount on computer purchases. If you are registered dyslexic you can also approach your local authority for computing support.We also advise you to have a smart phone with a good camera function. This is very useful for recording images, information and in documenting your work. Most of our online communication can be accessed by your mobile. **Art materials**For studio classwork we provide basic materials such as paper and materials for drawing; painting; paper based printmaking; photography; animation; and digital printing. We strongly advise you to bring with you your own art materials, but we will advise you of these in more detail during orientation week. We advise you at this stage not to pay out on expensive professional materials, cheap materials can also be purchased on campus through the media stores and also on-campus shop run by the student union.Locker space is available for storage of some equipment. |
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