

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 23
NOVEMBER 2022 IN ROOM MG38, MARYLEBONE CAMPUS AND VIA MICROSOFT TEAMS.**

PRESENT:	Professor L Berry (Chair) Ms N Aggarwal, UWSU Professor D Anand Mr J Bairamian Dr P Bonfield ¹ Miss Z Butt, UWSU Ms V Foster Ms S Hafeez Dr S Jarvis	Professor G Meikle Ms C Morgan Ms H Owen Ms L Phillips (Deputy Chair) Professor F Ross Mr M Smith Canon D Stanton Ms P Wales Ms MX Wang
IN ATTENDANCE:	Mr D Gibbs, KPMG ¹ (Minutes 1 to 4) Mrs E McMillan (Clerk)	Mr I Wilmot (Deputy Company Secretary)
APOLOGIES:	Mr J Cappock (Company Secretary) Ms F Nieboer, KPMG (attendee)	Ms J Robson Mr S Wylie

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** Members agreed the minutes of the Annual General Meeting held on 24 November 2021 (Document AGM 221123-1) as a correct record of the meeting.

4. REPORT AND FINANCIAL STATEMENTS 2021/22

4.1 **APPROVED** Members received, considered and approved the Annual Report and the Financial Statements for the year ended 31 July 2022 (Document AGM 221123-2), following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 Members received a summary of the Audit Committee's recent evaluation of the external audit service (Document AGM 221123-3).

5.2 **RESOLVED** Members resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the financial year ending 31 July 2023.

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.

¹ Attended via Microsoft Teams