

# STUDENT ADVICE

## Example of a Bank Letter for UKVI

*This must be on your bank's headed paper with Bank logo*

*Date*

UK Visas and Immigration,

To Whom It May Concern,

We hereby confirm that *insert student's (or) parent's name*, account number *insert number* has a *current (or) savings* account with us.

We can confirm that a minimum balance of *insert required amount for visa funds* has been held for a consecutive minimum 28-day period up to the date of this letter.

Yours Sincerely,

*insert name of bank employee*

**Your bank letter should be original and have the following details, or your application may be refused:**

- Be on official stationery and be printed or electronic (not handwritten) **and**
- Your name (or) your parents' name; **and**
- the account number; **and**
- the date of the letter; **and**
- the bank's name and logo and contact details or branch code; **and**
- Signed by an official from the financial institution; **and**
- Show that there is enough money in the account to cover **BOTH** your tuition fees and living costs; **and**
- Confirm the balance and length of time the funds have been held, i.e. minimum, consecutive 28 days.

**Important:** Your visa application may be refused if UKVI cannot verify your financial documents. To prevent this, ensure your bank letter includes a named contact person (such as a branch manager) with their phone number or email, as well as the bank's general contact details. This makes it easier for UKVI to confirm your financial evidence.

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