

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 24 NOVEMBER 2021 IN ROOM M416, MARYLEBONE CAMPUS AND VIA MICROSOFT TEAMS.

PRESENT:	Professor L Berry (Chair) Professor D Anand Dr P Bonfield Miss Z Butt, UWSU Mr D Cheeseman Dame K Dunnell Ms V Foster ¹ Ms S Hafeez Professor G Meikle ¹	Ms L Phillips ¹ (Deputy Chair) Miss O Ponsford, UWSU Ms J Robson Professor F Ross Mr M Smith ¹ Ms P Wales Ms MX Wang ¹ Mr S Wylie ¹
IN ATTENDANCE:	Dr S Jarvis Mrs J Lamarque	Mrs E McMillan (Clerk) Mr I Wilmot
APOLOGIES:	Mr J Bairamian Mr J Cappock (Company Secretary) Professor A Hughes	Ms H Owen The Venerable Canon D Stanton

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** Members agreed the minutes of the Annual General Meeting held on 25 November 2020 (Document AGM 211124-1) as a correct record of the meeting.

4. REPORT AND FINANCIAL STATEMENTS 2020/21

4.1 **APPROVED** Members received, considered and approved the Annual Report and the Financial Statements for the year ended 31 July 2021 (Document AGM 211124-2), following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 Members received and considered the findings and recommendation of the University's recent external audit tender exercise (Document AGM 211124-3).

5.2 **RESOLVED** Members resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the next three reporting cycles (for the years ending 31 July 2022, 2023 and 2024), with an option to extend for a further two years.

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.

¹ Attended via Microsoft Teams