

APPROVED

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMPANY HELD ON WEDNESDAY 25
NOVEMBER 2020 VIA MICROSOFT TEAMS.**

PRESENT: Mrs D Yeo (Chair) Professor G Meikle
Professor D Anand Mr G Morley
Mr J Bairamian Ms H Owen
Dr P Bonfield Ms L Phillips (Deputy Chair)
Mr N Catterall Professor F Ross
Mr D Cheeseman (Deputy Chair) Mr M Smith
Dame K Dunnell The Venerable Canon D Stanton
Ms V Foster Ms P Wales
Professor A Hughes Ms MX Wang
Mr T Lovell Mr S Wylie

IN ATTENDANCE: Mr J Cappock (Company Secretary) Ms F Nieboer (KPMG)
Ms A Hanza (Observer) Ms L Pacekajute (Observer)
Dr S Jarvis Mr I Wilmot
Mrs E McMillan (Clerk)

APOLOGIES: Ms V James Mr P Mehta, UWSU

1. NOTICE CONVENING THE MEETING

1.1 The notice convening the meeting was taken as read.

2. APOLOGIES FOR ABSENCE

2.1 Apologies were noted as listed above.

3. MINUTES OF THE ANNUAL GENERAL MEETING

3.1 **AGREED** The minutes of the Annual General Meeting held on 27 November 2019 (Document AGM 201125-1) were agreed as a correct record.

4. REPORT AND FINANCIAL STATEMENTS 2019/20

4.1 **APPROVED** The Annual Report and the Financial Statements for the year ended 31 July 2020 (Document AGM 201125-2) were received, considered and approved, following approval by the Court of Governors, all members of the Company having agreed to waive the statutory 21 days' notice.

5. AUDITORS TO THE UNIVERSITY

5.1 **RESOLVED** The meeting resolved, nem con, that KPMG should be re-appointed as External Auditors to the University of Westminster for the reporting cycle for the year ending 31 July 2021.

6. CLOSURE OF MEETING

6.1 The Chair declared the meeting closed.