

Computer Costs Assistance 2017/18

The closing date for applications is Friday 27th July 2018

Before completing and submitting the form, please check the criteria overleaf to ensure that you are eligible for help.

Personal Details:

Name: _____
 Student Number: _____
 Course Title: _____
 Email: _____
 Telephone Number: _____

Bank Details:

Bank Name:	Sort Code:
Account Name:	Account Number:

How will the payment be made?

We will email you to let you know our decision. If your Disabled Student Allowance (DSA) application has been accepted, we'll pay the £200 grant direct to your bank account. If your DSA application is still pending, we'll pay you a £200 loan, which will be converted to a grant when you submit the DSA confirmation that a new computer is required.

If the DSA decide a new computer is not necessary, you will need to pay back the £200 loan.

Declaration:

I confirm that I have read all of the information overleaf and the documentary evidence supplied is complete and accurate to the best of my knowledge. I agree to provide a copy of the receipt showing that I have paid the £200 to the supplier towards the cost of the agreed computer.

I understand that applications made on the basis of false information will be rejected. No further applications for Computer Costs Assistance will be accepted. I agree to repay the £200 loan if my DSA assessment shows a new computer is not required or I do not provide a receipt of purchase.

Signature: _____ Date: _____

For Office use only:

Date Received: _____

Input: Yes/No

Eligible? Yes/No

Confirmation:

- DSA entitlement Final or pending?
- 2017/18 Student Finance Entitlement Summary
- Copy of Postgraduate Loan or PCDL award letter*

Faculty:

Level:

Fully Enrolled: Yes/No

Comments:

Paid on:

Part Time Undergraduates

*2015/16 P60 or Tax return

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Introduction

If you have applied for the Disabled Students Allowance (DSA) and don't have a computer, or your current computer does not meet the required specification for specialised software, you may be eligible for a £200 grant towards the cost of a new one. Please note that we cannot offer financial assistance for Apple Mac purchases (MacBook, tablet, iPad etc.).

Eligibility for Undergraduate Students

The scheme is open to both full-time and part-time students. To qualify:

- You must be fully enrolled on your course
- Full time - You must have applied for Student Finance based on your Household Income and taken the full maintenance support available
- Part time - you must have an income of less than £42,641
- You must have a DSA application finalised or pending

Evidence

Students must provide photocopies of the following documentation to support your application.

- A copy of your 2017/18 DSA entitlement letter showing your Specialist Equipment Allowance or confirmation that your application is awaiting a decision.

Full time Undergraduates - Your 2017/18 Student Finance Entitlement Summary from Student Finance

Part time undergraduates- Proof of your income for the tax year April 2015 to 2016 (for example a P60 or tax return).

Eligibility for Postgraduates

The scheme is open to both full-time and part-time students. To qualify,

- You must be fully enrolled on your course,
- You must have applied for and taken the full £10,280 Postgraduate Loan (PGL) or £10,000 Professional Career Development Loan (PCDL)
- You must have a DSA application finalised or pending

Evidence

- A copy of your 2017/18 DSA entitlement notification showing your Specialist Equipment Allowance or confirmation that your application is awaiting a decision.
- A copy of your Postgraduate Loan or PCDL award letter

Please return the completed form and documents to:

Student Funding and Scholarships Office
1st Floor Cavendish House
101 New Cavendish Street
London W1W 6XH
T: +44 (0) 203 506 6989 (Student Funding)

If you would like your application checked, our drop in hours are Monday to Friday 12pm – 2pm at Cavendish House and each Wednesday 1.30pm – 4.30pm at Harrow Student Services.

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